



Action: 6.6.9 - Ensure there is an Interim Access, Booking and Choice Manager in place		Current BRAG Rating	Recommended BRAG Rating
		Completed	
Detail:			
<p>An interim ABC Manager was initially secured in September, and resigned on the 19 October 2015. A replacement interim ABC Manager is now in post, alongside an interim Co-Ordinator. The ABC Manager and Co-ordinator are integral members of the Outpatient Capacity meeting.</p>			
Evidence:			
Interim ABC Manager confirmation of appointment Structure of OP Booking Team		Terri-Anne Musson Secondment until substantive appointment  CQC 36 Patient Services Department	
Action Log from Outpatient capacity meeting		 Action Log OP Capacity Meeting 261	
On - going monitoring arrangements:			
Executive Director Responsible:	Jon Scott – Interim Chief Operating Officer	Responsible Assurance Committee:	Organisational Development & Workforce Committee – December 2015