

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: 22nd December 2015
Time: 9.30 am
Venue: Board Room, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1		Welcome		
2		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
3		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4	9.30	Patient Story	Assurance	Presentation
5	10.00	Outcomes re last month's Patient Story	Assurance	Verbal
6		Minutes of the meeting held on: <ul style="list-style-type: none"> • 26th November 2015 To be agreed as an accurate record 	Approval	Enclosure 6
7		Matters Arising/Action Log	Approval	Enclosure 7
8	10.05	Chairman's Report	Note	Enclosure 8
9	10.15	Chief Executive's Report	Note	Verbal
10	10.25	Integrated Performance Report Report of the Interim Chief Operating Officer, Chief Financial Officer, Interim Chief Nurse, Director of HR	Assurance	Enclosure 10
Governance, Risk & Assurance				
11	11.25	Quality Improvement Plan Update <ul style="list-style-type: none"> • Quality Improvement Plan Update • Quality Improvement Plan Dashboard • Quality Improvement Plan (Version 2.1) • Reports directly to Board of Directors • Report from Board Assurance Committees Report of the Programme Director – Quality Improvement	Approval	Enclosure 11
12	11.40	Board Assurance Framework Report of the Deputy Director of Corporate Services	Approval	Enclosure 12
13	11.50	Monitor Quarterly Submission Feedback Letter Report of the Deputy Director of Corporate Services	Approval	Enclosure 13

	Time	Item	Status	Paper
14	11.55	Senior Leadership Walk Round Guidance Report of the Interim Chief Nurse	Approval	Verbal
Policies Approved				
15	12.00	Risk Management Policy Access Policy Self Harm Policy Duty of Candour Policy <ul style="list-style-type: none"> • Policies ratified at Trust Management Board 	Note	Verbal
16	12.05	Terms of Reference – Quality Improvement Board	Approve	Enclosure 16
17	12.05	Governor Matters Report of the Chairman	Consideration	Verbal
18	12.15	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Consideration	Verbal
19	12.20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
20	12.25	Any Other Business		
21		Date of next meeting The next scheduled meeting of the Board to be held in public will be Thursday 28 th January 2016		
22		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		
	12.30	Lunch		

Special Reasons - clarification

- Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:
- Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)
- Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)

- *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*
- *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
- *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
- *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents – December 2015

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.		
2.		
3.		