

Board of Directors Meeting

Subject: Chief Executive's Report
Date: Thursday 30 July 2015
Author: Karen Fisher, Acting Chief Executive
Lead Director: Karen Fisher, Acting Chief Executive

Executive Summary	
This report provides an update on issues and activities during July 2015.	
Recommendation	
The Board is asked to note the content of this paper and specifically where verbal updates will be given at the Board meeting.	
Relevant Strategic Priorities (please mark in bold)	
To consistently deliver a high quality patient experience safely and effectively	To develop extended clinical networks that benefit the patients we serve
To eliminate the variability of access to and outcomes from our acute services	To provide efficient and cost-effective services and deliver better value healthcare
To reduce demand on hospital services and deliver care closer to home	

Links to the BAF and Corporate Risk Register	
Details of additional risks associated with this paper <i>(may include CQC Essential Standards, NHSLA, NHS Constitution)</i>	N/A
Links to NHS Constitution	N/A
Financial Implications/Impact	N/A
Legal Implications/Impact	N/A
Partnership working & Public Engagement Implications/Impact	
Committees/groups where this item has been presented before	N/A
Monitoring and Review	N/A
Is a QIA required/been completed? If yes provide brief details	N/A

Chief Executive Report – July 2015

Since the last Board meeting contacts with external regulators have continued. There has been a telephone PRM with Monitor and information requests from CQC continue to be responded to. The executive team continues to focus on driving forward the activities necessary to sustain quality improvements and at the same time there has been positive progress on the development of the work streams necessary for the delivery of financial efficiencies.

Detailed below are highlights from this month:

1. **Development of strategic narrative**

The strategic narrative has now been finalised (as per separate item on Board agenda) and has been shared with Divisional Leadership Teams and other key colleagues to begin the dissemination process across the Trust. Presentations have so far been made during staff engagement sessions and the monthly Ward Leaders' meeting.

2. **Breakfast sessions with staff - recognising their contribution to quality improvement and CQC visit**

Breakfast meetings took place with staff to recognise their contribution to quality improvements at the Trust and in response to the CQC visit. Meetings were held at King's Mill Hospital on 25 June, at Newark Hospital on 30 June and at Mansfield Community Hospital on 1 July. The events were positively received and gave the opportunity for staff to meet with members of the executive team to talk about their experiences leading up to and during the CQC inspection.

3. **Staff Engagement Sessions continue**

The staff engagement sessions continue to take place on a weekly basis, these continue to be well attended. Recent sessions have included discussions regarding activities undertaken prior to CQC such as meetings, focus groups, newsletters and posters and staff have been asked to complete a survey to further evaluate staff feedback. Sessions during the last two weeks have begun conversations with staff in relation to the turnaround/financial efficiency agenda, seeking ideas for efficiencies from staff.

4. **Better Together Activities**

A Better Together Systems Conference meeting took place on Wednesday 8 July at Edwinstowe House. The purpose of this event was to bring together stakeholders across health and social care to share priorities and jointly scope the strategic story.

An informative meeting took place on Wednesday, 22 July in order to explore the next steps following the most capable provider process. A commissioner provider strategic alliance contracting model is being proposed in order to drive forward affordable and safe patient care. It will be necessary for the Board to work through the potential benefits and risks of such an approach and this will be facilitated via both joint and independent workshops and meetings.

5. **Exec to Exec with CCG**

The externally facilitated 'Ways of Working Together' session took place with Executive Teams from the Trust and the CCG on Monday, 8 June 2015. The session provided the opportunity for the respective teams to share current challenges and influences and commitments were made to future ways of working.

Fortnightly meetings of the CCG and Trust Executive Teams continue.

6. **Horizon Scanning Schedule**

See Appendix 1.

7. **Star of the Month**

The winner for June was Amanda Todhunter, Partial Booking Clerk. Amanda was nominated by Ashleigh Jones, Admin Clerk in the appointments office. The nomination read:

“I’d like to nominate Amanda Todhunter, Partial Booking Clerk, Office 2.5, for Star of the Month.

“I came to the NHS as a temp, along with five others. The office gets very busy, but Amanda always makes time to make sure we all know what we’re doing and never fails to help us out when we need it. She’s been so stressed training all of us, even though she’s only been permanent since December she does a really good job of it, and we, the temps, really appreciate it. Most of the week Amanda is the most experienced team member in our office and she has to train us and make sure we don’t make mistakes, on top of her massive workload, but she’s always really happy to do it.

“So this nomination isn’t just coming from me, it’s also coming from the rest of the team – Linda, Anne, Nicky, Andrew, Will, Kay and Claire and we hope you seriously consider her for Star of the Month, she really deserves it.”

8. **Healthwatch AGM – 16 July 2015**

A member of the communications team attended the Healthwatch Nottinghamshire Annual General Meeting in Hucknall on Thursday 16 July. During the meeting Healthwatch launched their Annual Report and reviewed successes from the last financial year.

The event was well attended, with around 60 people spending the afternoon with the organisation. Audience members appeared in the main to be Healthwatch members and local action groups, as well as some NHS bodies and voluntary and charity organisations.

Discussion focused on the year but also included information about their new IT system and website as well as how they process patient comments received. Audience members were asked to take part by processing an example comment during a breakout session.

The Q&A element focused on primary care and the difficulties local people have when trying to get a GP appointment. A local councillor also raised the issue of a local ‘super surgery’ needed thanks to redevelopment in Gedling.

Our Trust was only mentioned once during the afternoon, with an audience member praising the services they received in our Radiology Department in King’s Mill Hospital.

9. **Carter Report: Hospitals could save £5 billion a year**

The Board indicated interest in Sherwood Forest Hospitals becoming one of the ten Trusts to form the next cohort in piloting the Procurement Efficiency measures outlined in Lord Carter’s recent interim report. The Director of Strategic Planning and Commercial Development has contacted Monitor to gain their support and ask for a contact through which to make an application for selection. At the time of writing, no response had yet been received from Monitor.

10. **NHS Pensions Scheme Employers Charter**

The Charter outlines the roles and responsibilities of employers with regards to administration of the NHS Pension Scheme. The content of the Charter has been reviewed in partnership with the Department of Health, The Pensions Board, NHS Employers and the National Pensions Group to

reflect legislative and administrative changes. It is the joint responsibility of those at Board level as well as Pensions and Payroll Officers to ensure that the key information and activities set out in the Charter are adhered to. This in turn will enable us to continue to provide a reliable, efficient pension service for you and our members.

The Pensions contact for the Trust is Joanne Sankey, Payroll and Pensions Manager who confirms that we adhere to the Charter.

Karen Fisher
Acting Chief Executive