

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 9th February 2021

Time: 17:30 – 19:00

Venue: MS Teams

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 10th November 2020 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Chair's Report John MacDonald – Chair	Assurance	Enclosure 5
6.	17:45	Chief Executive's Report Richard Mitchell – Chief Executive	Assurance	Enclosure 6
7.	18:05	Lead Governor Report Sue Holmes - Lead Governor	Assurance	Enclosure 7
8.	18:10	Raising Concerns Update Shirley Higginbotham, Director of Corporate Affairs	Assurance	Verbal
9.	18:15	Report from Board Sub-Committees <ul style="list-style-type: none"> • Audit & Assurance Committee Graham Ward – Non-Executive Director Ian Holden – Governor Observer John Wood – Governor Observer • Quality Committee Barbara Brady – Non-Executive Director Philip Marsh – Governor Observer Sue Holmes – Governor Observer • Finance Committee Neal Gossage – Non-Executive Director Kevin Stewart – Governor Observer • People, Culture and Improvement Committee Manjeet Gill – Non-Executive Director Jacqueline Lee – Governor Observer Roz Norman – Governor Observer 	Assurance Assurance Assurance Assurance	Enclosure 9.1 Enclosure 9.2 Enclosure 9.3 Enclosure 9.4

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10.	18:35	Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> • Report of the Remuneration Committee Sue Holmes, Lead Governor 	Approve	Enclosure 10.1
11.	18:40	Questions from Members of Public John MacDonald – Chair	Consider	Verbal
12.	18:40	Escalations to the Board of Directors John MacDonald – Chair	Agree	Verbal
13.	18:45	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		
14.		Date & Time of Next Meeting Date: Tuesday 11 th May 2021 Time: 5:30pm – 8:00pm Venue: MS Teams – TBC		

Council of Governors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
09/02/2021	Electronic Prescribing Medicines Administration (EPMA) project	Adam Hayward – Nurse Lead EPMA	Assurance	Deferred to May CoG
09/02/2021	Patient and Public Involvement in Nurse Recruitment	Kim Kirk – Head of Patient Experience	Assurance	Deferred to May CoG
09/02/2021	Enhanced post-operative care (EPC) model	Dave Selwyn, Medical Director	Assurance	Deferred to May CoG
09/02/2021	External Audit Plan	KMPG	Assurance	Deferred to May CoG
09/02/2021	Quality Priorities	Kate Wright – Associate Chief AHP and Carl Miller – Associate Chief AHP (TBC)	Assurance	Deferred to May CoG
09/02/2021	Operational Plan 2021/2022	Paul Robinson – Chief Financial Officer and Kevin Gallagher - Deputy Director Income and Performance	Assurance	Deferred to May CoG