

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 3<sup>rd</sup> June 2021  
**Time:** 09:00 – 12:30  
**Venue:** Virtual meeting

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 6<sup>th</sup> May 2021</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive's Report</b>  <ul style="list-style-type: none"> <li>• <b>Covid Vaccinations Update</b> Report of the Director of People</li> </ul>	Assurance  Assurance	Enclosure 7  Enclosure 7.1
<b>Strategy</b>				
8.	09:30	<b>Strategic Priority 1 – To provide outstanding care</b>  <ul style="list-style-type: none"> <li>• <b>Maternity Update</b> Report of the Chief Nurse <ul style="list-style-type: none"> <li>○ <b>Maternity Perinatal Quality Surveillance Model</b></li> </ul> </li> </ul>	Assurance	Enclosure 8.1
9.	09:40	<b>Strategic Priority 2 - To promote and support health and wellbeing</b>  <ul style="list-style-type: none"> <li>• <b>Guardian of Safe working</b> Report of the Medical Director</li> </ul>	Assurance	Enclosure 9.1
10.	09:50	<b>Strategic Priority 3 – To maximise the potential of our workforce</b>  <ul style="list-style-type: none"> <li>• <b>Equality and Diversity Annual Report</b> Report of the Director of People</li> </ul>	Assurance	Enclosure 10.1
11.	10:00	<b>Strategic Priority 5 – To achieve better value</b>  <ul style="list-style-type: none"> <li>• <b>ICP Full Year Update</b> Report of the Chief Executive</li> </ul>	Assurance	Enclosure 11.1

	Time	Item	Status	Paper
12.	10:15	<b>Staff Story – Covid Vaccinations Staff Voices</b> Rob Simcox, Deputy Director of People and Kim Kirk, Operations Lead for Hospital COVID Vaccination Hub	Assurance	Presentation
<b>BREAK (10 mins)</b>				
<b>Operational</b>				
13.	10:45	<b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive	Consider	Enclosure 13
14.	11:30	<b>Cancer Performance Improvement Plan</b> Report of the Chief Operating Officer	Assurance	Enclosure 14
<b>Governance</b>				
15.	11:45	<b>Infection Prevention Control Board Assurance Framework</b> Report of the Chief Nurse	Assurance	Enclosure 15
16.	11:55	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance  Assurance	Enclosure 16.1  Enclosure 16.2
17.	12:05	<b>Committee ToR, workplans and effectiveness reviews</b> Report of the Director of Corporate Affairs	Assurance	Enclosure 17
18.	12:15	<b>Outstanding Service - Audiology</b>	Assurance	Presentation
19.	12:25	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
20.		<b>Any Other Business</b>		
21.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>1<sup>st</sup> July 2021, MS Teams (TBC)</b>		
22.		<b>Chair Declares the Meeting Closed</b>		
23.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

## Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 16.1	• Quality Committee – previous minutes
Enc 16.2	• Finance Committee – previous minutes
Enc 17	• Audit and Assurance Committee – Committee Health Check
Enc 17	• Audit and Assurance Committee - TOR
Enc 17	• Audit and Assurance Committee – Workplan
Enc 17	• Finance Committee – effectiveness review
Enc 17	• Finance Committee – TOR
Enc 17	• Finance Committee - Workplan
Enc 17	• People, Culture and Improvement Committee – effectiveness review
Enc 17	• People, Culture and Improvement Committee – TOR
Enc 17	• People, Culture and Improvement Committee - Workplan
Enc 17	• Charitable Funds Committee – Committee Health Check
Enc 17	• Charitable Funds Committee - Workplan

## Public Board of Directors

### *Items deferred*

Date Due	Item	Presenter	Note/Item For	Decision
04/03/2021	Guardian of Safe Working	Guardian of Safe Working	Assurance	To be included in next quarterly update (June 2021)