

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 3rd February 2022
Time: 09:00 – 12:30
Venue: Virtual meeting

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 6th January 2022 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report <ul style="list-style-type: none"> • Covid Vaccinations Update Report of the Director of People 	Assurance Assurance	Enclosure 7 Enclosure 7.1
Strategy				
8.	09:30	Strategic Objectives Update Report of the Director of Culture and Improvement	Assurance	Enclosure 8
9.	09:40	Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Chief Nurse <ul style="list-style-type: none"> ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model 	Assurance	Enclosure 9.1
10.	09:50	Strategic Priority 2 - To promote and support health and wellbeing <ul style="list-style-type: none"> • Freedom to Speak Up Report of the Freedom to Speak Up Guardian 	Assurance	Enclosure 10.1
11.	10:05	Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> • Research Strategy – quarterly update Report of the Head of Research & Innovation 	Assurance	Enclosure 11.1

	Time	Item	Status	Paper
12.	10:20	Staff Story – Clinical Fellows Programme Rebecca Freeman, HR Manager	Assurance	Presentation
BREAK (10 mins)				
Operational				
13.	10:50	Trust’s Response to Omicron Wave Report of the Chief Operating Officer	Assurance	Enclosure 13
14.	11:00	Single Oversight Framework Performance – Quarterly Report Report of the Executive	Consider	Enclosure 14
15.	11:45	Board Assurance Framework (BAF) Report of the Chief Executive	Approval	Enclosure 15
Governance				
16.	11:55	Use of the Trust Seal Report of the Director of Corporate Affairs	Assurance	Verbal
17.	11:55	Non-Executive Director Champion Roles Report of the Director of Corporate Affairs	Assurance	Enclosure 17
18.	12:00	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance Assurance Assurance	Enclosure 18.1 Enclosure 18.2 Enclosure 18.3 Verbal Enclosure 18.5
19.	12:15	Outstanding Service – Medical Equipment Management Department	Assurance	Presentation
20.	12:20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
21.	12:25	Any Other Business		
22.	12:30	Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 3rd March 2022, MS Teams		
23.		Chair Declares the Meeting Closed		
24.		Questions from members of the public present (Pertaining to items specific to the agenda)		

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		<p>Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i></p>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 15	• Significant Risks Report
Enc 18.1	• Audit and Assurance Committee – previous minutes
Enc 18.2	• Finance Committee – previous minutes
Enc 18.3	• Quality Committee – previous minutes
Enc 18.4	• People, Culture and Improvement Committee – previous minutes
Enc 18.5	• Charitable Funds Committee – previous minutes
Enc 18.5	• Community Involvement Headline Report