

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 1st December 2022
Time: 09:00 – 12:30
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 3rd November 2022 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Action Tracker	Update	Enclosure 5
6.	09:10	Chair's Report <ul style="list-style-type: none"> • Council of Governors highlight report Report of the Chair 	Assurance Assurance	Enclosure 6 Enclosure 6.1
7.	09:15	Chief Executive's Report <ul style="list-style-type: none"> • ICB Winter Plan Report of the Chief Executive • Integrated Care System Update Report of the Director of Strategy and Partnerships 	Assurance Assurance Assurance	Enclosure 7 Enclosure 7.1 Enclosure 7.2
Strategy				
8.	09:30	Strategic Objective 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Director of Midwifery <ul style="list-style-type: none"> ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model ○ East Kent Gap Analysis ○ NHSR Submission 	Assurance Approval	Enclosure 8.1 Enclosure 8.2

	Time	Item	Status	Paper
9.	09:50	Strategic Objective 2 - To promote and support health and wellbeing <ul style="list-style-type: none"> • Covid Vaccination update Report of the Director of People • Guardian of Safe Working Report of the Medical Director 	Assurance Assurance	Enclosure 9.1 Enclosure 9.2
10.	10:15	Patient Story – Research through the eyes of a pandemic Terri-Ann Sewell, Research Operations Manager / Research Nurse and Alison Steel, Head of Research and Innovation	Assurance	Presentation
BREAK (10 mins)				
Operational				
11.	10:45	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 11
Governance				
12.	11:35	Infection Prevention and Control Board Assurance Framework (BAF) Report of the Chief Nurse	Assurance	Enclosure 12
13.	11:45	ED Business Case Report of the Chief Operating Officer	Approval	Enclosure 13
14.	11:55	Board Agenda Review Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	12:05	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance	Enclosure 15.1 Enclosure 15.2 Enclosure 15.3
16.	12:15	Outstanding Service – Pathway to Excellence	Assurance	Presentation
17.	12:20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	12:25	Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 5th January 2023, Boardroom, King’s Mill Hospital		
20.		Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		

	Time	Item	Status	Paper
		<p>Resolution to move to the closed session of the meeting</p> <p>In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve:</p> <p><i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i></p>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 07.2	<ul style="list-style-type: none"> • ICS Update - Stocktake • SOF Dashboard • Infection Prevention and Control Board Assurance Framework (BAF) • Audit and Assurance Committee – previous minutes • Finance Committee – previous minute • Quality Committee – previous minutes
Enc 11	
Enc 12	
Enc 15.1	
Enc 15.2	
Enc 15.3	