

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Monday 31st July 2023

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 9th May 2023 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Patient Story – Caring for our Patients with Dementia Leanne Minett, Corporate Matron, and Adele Bonsall, Dementia Nurse Specialist	Assurance	Presentation
6.	17:55	Chair's Report Claire Ward – Chair	Assurance	Enclosure 6
7.	18:00	Chief Executive's Report Paul Robinson – Chief Executive	Assurance	Enclosure 7
8.	18:15	Lead Governor Report Sue Holmes – Lead Governor	Assurance	Enclosure 8
9.	18:20	15 Steps Feedback Grace Radford, Patient Experience Manager	Assurance	Enclosure 9
10.	18:30	Update on the development of the Trust's 2024-2029 Strategy David Ainsworth – Director of Strategy and Partnerships	Assurance	Enclosure 10
11.	18:45	Annual Report and Accounts 2022/2023 <ul style="list-style-type: none"> • Annual Report Sally Brook Shanahan – Director of Corporate Affairs • Annual Accounts Rich Mills – Chief Financial Officer 	Assurance Assurance	Enclosure 11.1 Enclosure 11.2
12.	18:55	External Auditors <ul style="list-style-type: none"> • Annual Audit Letter Richard Walton, KPMG 	Assurance	Enclosure 12

	Time	Item	Status (Do not use NOTE)	Paper
13.	19:05	<p>Report from Board Sub-Committees <i>(including brief verbal overview of the work of the committee for the benefit of potential governor observers)</i></p> <ul style="list-style-type: none"> • Audit & Assurance Committee (June meeting) Graham Ward – Non-Executive Director Ian Holden – Governor Observer • Quality Committee (May meeting) Barbara Brady – Non-Executive Director Justin Wyatt – Governor Observer Ruth Scott – Governor Observer • Finance Committee (June meeting) Andrew Rose-Britton – Non-Executive Director John Wood – Governor Observer • People, Culture and Improvement Committee (May meeting) Manjeet Gill – Non-Executive Director Sue Holmes – Governor Observer • Charitable Funds Committee (No meeting report) Steve Banks – Non-Executive Director Liz Barrett – Governor Observer 	<p>Assurance</p> <p>Assurance</p> <p>Assurance</p> <p>Assurance</p> <p>Assurance</p>	<p>Enclosure 13.1</p> <p>Enclosure 13.2</p> <p>Enclosure 13.3</p> <p>Enclosure 13.4</p> <p>Verbal</p>
14.	19:30	<p>Council of Governors Matters/Statutory Duties</p> <ul style="list-style-type: none"> • Membership and Engagement Group Sue Holmes – Lead Governor • NED’s Appraisal Outcome and Objectives Claire Ward – Chair • Report of the Remuneration Committee Sue Holmes – Lead Governor / Sally Brook Shanahan, Director of Corporate Affairs • Appointment of External Auditors Sally Brook Shanahan – Director of Corporate Affairs • Lead Governor Nomination and Appointment Sally Brook Shanahan – Director of Corporate Affairs 	<p>Assurance</p> <p>Assurance</p> <p>Approve</p> <p>Update</p> <p>Approve</p>	<p>Enclosure 14.1</p> <p>Enclosure 14.2</p> <p>Enclosure 14.3</p> <p>Enclosure 14.4</p> <p>Enclosure 14.5</p>
15.	19:50	Outstanding Service – Staff Networks	Assurance	Video Presentation
16.	19:55	Questions from Members of Public Claire Ward - Chair	Consider	Verbal
17.	19:55	Escalations to the Board of Directors Claire Ward - Chair	Agree	Verbal

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18.	19:55	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		
19.		Date & Time of Next Meeting Date: Tuesday 14 th November 2023 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, King's Mill Hospital		