

Direct Line: 01623 672232
Our Ref: 896
E-mail: sfh-tr.foi.requests@nhs.net

King's Mill Hospital
Mansfield Road
Sutton in Ashfield
Nottinghamshire
NG17 4JL

6th October 2025

Tel: 01623 622515
Join today: www.sfh-tr.nhs.uk

[REDACTED]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference: Multi-Agency Emergency Preparedness

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our sincere apologies for the delay.

Home, Community, Hospital.

FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details
1. How many multi-agency exercises have been conducted by your organisation within the last 3 years (1st May 2022 to 30th April 2025 inclusive). • What proportion of these multi-agency exercises were: i. Tabletop / Scenario Based ii. Live Exercises iii. Other (please state).	Sherwood Forest Hospitals (SFH) has led 2 x multi-agency exercises, 1 live and 1 tabletop.			
2. Please detail how post-exercise findings are fed back into the organisation and how any changes to policies and procedures are implemented as a result of this feedback.	A report is produced detailing findings and lessons learned. A debrief meeting is held with the relevant parties and policy/procedure updates agreed. Policies and plans will then be taken to Resilience Assurance Committee for approval.			
3. What proportion of multi-agency exercises in the last 3 years: i. Involved more than two CCA 2004 category one responder organisations (please detail)	Live Exercise 1 – 2 category 1 responders involved (East Midlands Ambulance Service (EMAS) & SFH) Tabletop Exercise 2 – 2 category 1 responders (Integrated Care Board (ICB) & SFH Trust), 1 category 2 responder (Severn Trent Water)			

<p>ii. Involved CCA 2004 category two responders (please detail)</p> <p>iii. Involved organisations from the voluntary and faith based sectors (please detail).</p>				
<p>4. Please detail how the aims and objectives of the exercise are determined and communicated to the parties involved.</p>	<p>The aims and objectives were determined by the departments involved and the Emergency Planning Officer. These were communicated in workbooks and post debrief reports.</p>			

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Home, Community, Hospital.



I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.