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| **Literature Search Request Form** | **Date:** |  |
|  |
| **Personal details** |
| **Name:** | **Email:** |
| **Job title:**  | **Organisation or Site:** |
| **Department:** | **Telephone:** |
|  |  |
| **Reason for search (please tick all that apply)** |
| Audit  |  | Business case |  | Commissioning  |  |
| Patient Care |  | Research / Publication  |  | Service change / Guideline / Policy |  |
| Teaching / Presentation |  | General interest / CPD |  | Other: |  |
| **What is the background to this search? What is your subject or enquiry?** |
| **If appropriate phrase your enquiry as a question (see example below)****e.g.** *In a child with febrile seizures (Patient/Population) would anticonvulsant therapy (Intervention) compared to no treatment (Comparison) result in seizure reduction (Outcome)* |
| **Keywords or Subject Headings (Please provide as much detail as possible)** |
| **Patient, problem or population** |  |
| **Intervention e.g. type of treatment, diagnostic test** |  |
| **Comparison (optional)***What are the main alternatives?* |  |
| **Outcomes** |  |
| **Please complete both sides of this form** |

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| **Further Information e.g. alternative terminology, phrases, specific sources, key articles** |
|  |
| **Limits: please specify if appropriate** |
| Date articles published: (range or no limit) | **Fr** |
| Last 2 years |  | 5 years |  | 10 years |  |
| Human / Animal studies/both |  |
| Male/Female/both |  |
| Age: Please tick all that apply  |
| Infant (to 1 yr) |  | Child (unspecified age) |  | Adolescent (13 to 17 yrs) |  |
| Adult |  | Older Adults |  |  |  |
| **Are there any topics you would like us to exclude?** |
|  |
| **Using the limits specified above, how many references do you need/expect** |
| A few key articles/ reports etc. (under 10) |  |
| A comprehensive search of the databases (CINAHL, Medline etc) (20-40) |  |
| A comprehensive + expanded search for guidelines, reports standards etc. (40+) |  |
| **Results format: (please tick)** |
| Word Document |  | RIS File for Mendeley, Endnote |  | Summary Matrix  |  |
| **Would you like us to copy the results to anyone else? (please give email address)** |

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| **Timescale for receiving results** |
| It is important to give us a specific date in order to help with our work planning. Please bear in mind that receiving full text articles may take a few days extra. (Please do not put ASAP) |
| **Deadline for completion:** |  |
| **Please return this form to the library or email it to library.sfht@nhs.net** |
| **Library Use only****Search completed by:** | **Date:** |
| **Basic Core Sources:** | NICE Evidence |  | Cochrane |  | Discovery |  | CINAHL, Embase or Medline |  |