

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 31<sup>st</sup> May 2018  
**Time:** 09:00 – 13:00  
**Venue:** Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 26<sup>th</sup> April 2018</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:20	<b>Chief Executive's Report</b>	Assurance	Enclosure 7
		<b>Strategy</b>		
8.	09:30	<b>Newark Strategy Update</b> Report of the Director of Strategic Planning & Commercial Development	Assurance	Enclosure 8
9.	09:40	<b>Workforce Report – Strategy Update</b> Report of the Executive Director of HR & OD	Assurance	Enclosure 9
10.	09:50	<b>Patient Story</b>	Assurance	Presentation 10
		<b>BREAK (15 mins)</b>		
		<b>Operational</b>		
11.	10:35	<b>Operational Plan Update</b> Report of the Director of Strategic Planning & Commercial Development	Assurance	Enclosure 11
12.	10:45	<b>Nurse Staffing 6 Monthly Report</b> Report of the Chief Nurse	Assurance	Enclosure 12
13.	10:55	<b>Single Oversight Framework Performance Report</b> Report of the Chief Operating Officer, Chief Financial Officer, Chief Nurse, Executive Director of HR & OD, Medical Director & Deputy Chief Executive	Assurance	Enclosure 13

	Time	Item	Status	Paper
14.	11:35	<b>Diversity and Inclusivity Report</b> Report of the Executive Director of HR & OD	Approval	Enclosure 14
15.	11:45	<b>Guardian of Safe Working Report</b> Report of the Executive Director of HR & OD	Assurance	Enclosure 15
16.	11:55	<b>Freedom to Speak Up Guardians Report</b> Report of the Senior Independent Director	Assurance	Enclosure 16
17.	12:05	<b>Breast Screening Update</b> Report of the Medical Director	Assurance	Enclosure 17
<b>Governance &amp; Risk</b>				
18.	12:15	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit &amp; Assurance Committee</li> <li>• Annual Report Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance Assurance  Assurance Assurance	Enclosure 18.1 Enclosure 18.2  Enclosure 18.3 Enclosure 18.4
19.	12:45	<b>Learning from Deaths Annual Summary Report</b> Report of the Medical Director	Assurance	Enclosure 19
20.	12:55	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
21.		<b>Any Other Business</b>		
22.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>28<sup>th</sup> June 2018, King's Mill Hospital</b>		
23.	13:00	<b>Chair Declares the Meeting Closed</b>		
24.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

	<b>Audit &amp; Assurance Committee – confirmed minutes of last meeting</b> <b>Finance Committee – confirmed minutes of last meeting</b> <b>Quality Committee – confirmed minutes of last meeting</b>
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