Dedicated to Outstanding care

NHS
Sherwood Forest Hospitals
NHS Foundation Trust

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
16/633.1	30/11/2017	Strategic KPI's to be built into the quarterly OD & Workforce reports	Public Board of Directors	None	01/04/2018	J Bacon			Grey
16/635.3	30/11/2017	A report is to be submitted to the Quality Committee to provide assurance that the skill mix within ED with regard to the reliance on Junior Doctors and Middle Grade Doctors is not detrimental to patient care.	Public Board of Directors	Quality Committee	21/12/2017 25/01/2018 29/03/2018	D Smith		Report was submitted to the March meeting of the Quality Committee, 21st March 2018	Green
16/635.4	30/11/2017	Discussion to be held regarding how best to sight Board members on the ongoing progress and milestones of matters relating to the Strategic Partnership	Public Board of Directors	None	21/12/2017 25/01/2018 29/03/2018 26/04/2018	R Mitchell	A Haynes	Board Workshop Scheduled April 2018	Grey
16/660	21/12/2017	Themes from Quarterly Guardians Report to be submitted to Quality committee	Public Board of Directors	Quality Committee	TBC	TBC			Grey
16/688	25/01/2018	Car parking plan and smoking plan to be submitted to the Board of Directors.	Public Board of Directors	None	26/04/2018	R Mitchell			Grey
16/689.1	25/01/2018	How to ensure the financial security of Newark Hospital to be considered.	Public Board of Directors	None	26/04/2018	P Robinson			Grey
16/689.2	25/01/2018	Newark Hospital's market share and future targets to be included in the next update report.	Public Board of Directors	None	26/04/2018	P Wozencroft			Grey
16/690.2	25/01/2018	Deep dive into falls to be conducted.	Public Board of Directors	Quality Committee	22/02/2018 29/03/2018	S Banks	P Bolton	Deep dive presented at March's Quality Committee meeting.	Green
16/690.5	25/01/2018	Quarterly in depth performance report and dashboard to be submitted to the Board of Directors	Public Board of Directors	None	26/04/2018	R Mitchell		Detailed report regarding Emergency care - Scheduled for March Board, Cancer and RTT April Board	Grey
16/691	25/01/2018	Report identifying the winter lessons learned is to be submitted to the Board of Directors.	Public Board of Directors	None	26/04/2018	S Barton			Grey
16/722.1	22/02/2018	Standardise report across the five strategic priorities and determine ways to identify key milestones and how to communicate those	Public Board of Directors	None	29/03/2018 26/04/2018	R Mitchell		Work in progress and will be shared at April Board	Grey
16/722.2	22/02/2018	Review how to achieve strategic priorities taking into account any external changes	Public Board of Directors	None	25/10/2018	R Mitchell			Grey
16/726.1	22/02/2018	Easter plan to be communicated to Board members before March Board meeting	Public Board of Directors	None	29/03/2018	S Barton		Easter plan is scheduled to be discussed and agreed at the Trust Management Team meeting on 27/3/18, it will then be send to Non-Executive Directors	Green
16/726.2	22/02/2018	Board to be updated on Winter planning for 18/19 at March board meeting	Public Board of Directors	None	29/03/2018	S Barton		There is an interim debrief on winter 2017/18 within the 'Winter Pressures' paper submitted to March Board. It also describes the process for a fuller debrief that will go to the April Board meeting	Green