

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 25<sup>th</sup> January 2018  
**Time:** 09:00 – 12:00  
**Venue:** Boardroom, Newark Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:05	<b>Patient Story - The Lungs, The Wait and The Walking Frame</b>	Assurance	Presentation
5.	09:35	<b>Minutes of the meeting held on 21<sup>st</sup> December 2017</b> To be agreed as an accurate record	Agree	Enclosure 5
6.	09:40	<b>Matters Arising/Action Log</b>	Update	Enclosure 6
7.	09:45	<b>Chair's Report</b>	Assurance	Enclosure 7
8.	09:50	<b>Chief Executive's Report</b>	Assurance	Enclosure 8
<b>Strategy</b>				
9.	10:00	<b>Newark Strategy Implementation Progress Report</b> Director of Strategic Planning and Commercial Development	Assurance	Enclosure 9
<b>Operational</b>				
10.	10:20	<b>Single Oversight Framework Performance Report</b> Report of the Chief Operating Officer, Chief Financial Officer, Chief Nurse, Director of HR & OD, Medical Director	Consider	Enclosure 10
11.	11:30	<b>Winter Pressures</b> Report of the Chief Operating Officer	Assurance	Enclosure 11
<b>Governance &amp; Risk</b>				
12.	11:45	<b>Board Assurance Framework</b> Report of the Director of Governance & Quality Improvement	Assurance	Enclosure 12
13.	11:55	<b>Learning from Deaths Quarterly Report</b> Report of the Medical Director	Assurance	Enclosure 13
14.	12:05	<b>Application of Trust Seal</b> Report of the Head of Corporate Affairs & Company Secretary	Assurance	Enclosure 14

	Time	Item	Status	Paper
15.	12:10	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit &amp; Assurance Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Charitable Funds Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance  Assurance  Assurance  Assurance	Enclosure 15.1  Enclosure 15.2  Enclosure 15.3  Enclosure 15.4
16.	12:30	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
17.		<b>Any Other Business</b>		
18.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>22<sup>nd</sup> February 2018, King's Mill Hospital</b>		
19.	12:30	<b>Chair Declares the Meeting Closed</b>		
20.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

1.	<b>Audit &amp; Assurance Committee – Minutes of last meeting</b> <b>Finance Committee – confirmed minutes of last meeting</b> <b>Quality Committee – confirmed minutes of last meeting</b>
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