

**Public - Board of Directors**

<b>Subject:</b>	Charitable Funds Committee Assurance Report		<b>Date:</b> 26 <sup>th</sup> October 2017	
<b>Prepared By:</b>	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
<b>Approved By:</b>	Tim Reddish, Senior Independent Director			
<b>Presented By:</b>	Tim Reddish, Senior Independent Director			
<b>Purpose</b>				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			Approval	
			Assurance	
			Update	
			Consider	X
<b>Strategic Objectives</b>				
<b>To provide outstanding care to our patients</b>	<b>To support each other to do a great job</b>	<b>To inspire excellence</b>	<b>To get the most from our resources</b>	<b>To play a leading role in transforming health and care services</b>
X	X	X	X	
<b>Overall Level of Assurance</b>				
	<b>Significant</b>	<b>Sufficient</b>	<b>Limited</b>	<b>None</b>
	X			
<b>Risks/Issues</b>				
<b>Financial</b>	As identified in the report			
<b>Patient Impact</b>	As identified in the report			
<b>Staff Impact</b>	As identified in the report			
<b>Services</b>	As identified in the report			
<b>Reputational</b>	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
<b>Committees/groups where this item has been presented before</b>				
Charitable Funds Committee 18 <sup>th</sup> October 2017				
<b>Executive Summary</b>				
<p>The Committee met on 18<sup>th</sup> October 2017 the following items of significance were discussed and approved.</p> <ul style="list-style-type: none"> <li>• Annual Report and Accounts</li> <li>• Investment Policy</li> <li>• Charities Governance Code</li> <li>• Business Case Approval - Gamma Camera, 2018 fundraising appeal</li> <li>• Business Case Approval – Theatre Instruments - Legacy</li> </ul> <p>The final Annual Report and Accounts 2016/17 the external auditors report were approved for submission to the Board of Trustees.</p> <p>A briefing paper was received with regards to the options for the Trust in establishing a Charitable Incorporated Organisation, this will be considered further by the committee before presenting to the Trustees.</p> <p>The following items were discussed as standing items:</p> <ul style="list-style-type: none"> <li>• Project updates for the Newark Hospital Dementia care appeal and the Parents Room on</li> </ul>				

Ward 25

- Q2 Charitable funds expenditure
- Analysis of fund balances, investments and cash balances

The Charity and Community Involvement Headline Report for Q2 was received and noted:

### **Q2 Sherwood Forest Hospitals Charity**

199 monetary donations were received by the Community Involvement Team, including 32 donations to the Newark Hospital Dementia Care Appeal

### **Q2 Projects and Services supported by Sherwood Forest Hospitals Charity**

34 requests for funding support were granted

### **Q2 Community Involvement Activity included:**

A Carer's Information Roadshow was held at King's Mill Hospital which sign-posted carers to partner organisations in the local community

A new volunteer service in Clinic 15 has been introduced to support the patient pathway within oncology and haematology services.

A Level student Emily Smith is following in both of her brothers footsteps by volunteering in the Daffodil Café. Greg is now studying medicine at University and Alex joined the Trust admin team. Emily aspires to a medical career too.

National Organ Donation Week events were supported by the Community Involvement Department and our hospital volunteers. 452 new registrants joined the Organ Donation Register. Volunteers will lead a monthly recruitment campaign

A regular e-newsletter was launched for our hospital volunteers providing them with up to date Trust news

### **Q2 Voluntary Services Activity**

78 prospective volunteers registered an interest in the voluntary services scheme

28 new starters joined the service and there were 14 leavers

27,000 people viewed the Trust's Community Involvement posts on social media