

Board of Directors

Subject:	Scheme of Delegation		Date: 30 th March 2017	
Prepared By:	Neil Wilkinson, Head of Compliance and Systems			
Approved By:	Paul Robinson, Chief Financial Officer			
Presented By:	Paul Robinson, Chief Financial Officer			
Purpose				
Proposed changes to the Scheme of Delegation.			Decision	
			Approval	✓
			Assurance	
Strategic Objectives				
To provide outstanding care to our patients	To support each other to do a great job	To inspire excellence	To get the most from our resources	To play a leading role in transforming health and care services
✓	✓		✓	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
		✓		
Risks/Issues				
Financial	✓			
Patient Impact	✓			
Staff Impact	✓			
Services	✓			
Reputational	✓			
Committees/groups where this item has been presented before				
Audit and Assurance Committee – 16 th March 2017.				
Executive Summary				
<p>A number of regulatory charges (e.g. Rates, CNST) are currently submitted to the Board of Directors for approval purely due to the invoice value.</p> <p>As these charges are not negotiable, it is proposed to add a new category of 'Mandatory Payments' within the Scheme of Delegation (in Table B - Delegated Authority) so that Board approval is not required.</p> <p>A number of other minor updates/changes are also proposed – details of which highlighted on the attached document) are:</p> <p>Table A9</p> <ul style="list-style-type: none"> - 33 f) Recurrent changes to establishment..... – Responsibility/Authority list updated - g) Pay – Recruitment request paragraph removed as it is a duplicate of f) above - g) Approval of travel and subsistence expenses – Responsibility/Authority list updated <p>Table B</p> <ul style="list-style-type: none"> - 7.1 Revenue Expenditure – Prime Budget Holders list reviewed to include current roles (e.g. Deputy COO) - 7.2 PFI – Authoriser updated - 7.2 PFI – removed the statement regarding verifying invoice amounts - 7.3 Mandatory Payments – new category to address the issue of this type of payment currently going to Board of Directors for approval - 9.1 and 9.2 Asset Disposals – Authoriser updated 				

At their meeting on 16th March, the Audit and Assurance Committee approved the amendments for submission to the Board of Directors.

Board members are requested to ratify the proposed changes.