

## Public - Board of Directors

<b>Subject:</b>	Charitable Funds Committee Assurance Report		<b>Date:</b> 26 <sup>th</sup> July 2017	
<b>Prepared By:</b>	Shirley A Clarke, Head of Corporate Affairs and Company Secretary			
<b>Approved By:</b>	Tim Reddish, Senior Independent Director			
<b>Presented By:</b>	Tim Reddish, Senior Independent Director			
<b>Purpose</b>				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			<b>Decision</b>	
			<b>Approval</b>	
			<b>Assurance</b>	X
<b>Strategic Objectives</b>				
<b>To provide outstanding care to our patients</b>	<b>To support each other to do a great job</b>	<b>To inspire excellence</b>	<b>To get the most from our resources</b>	<b>To play a leading role in transforming health and care services</b>
X	X	X	X	
<b>Overall Level of Assurance</b>				
	<b>Significant</b>	<b>Sufficient</b>	<b>Limited</b>	<b>None</b>
	X			
<b>Risks/Issues</b>				
<b>Financial</b>	As identified in the report			
<b>Patient Impact</b>	As identified in the report			
<b>Staff Impact</b>	As identified in the report			
<b>Services</b>	As identified in the report			
<b>Reputational</b>	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
<b>Committees/groups where this item has been presented before</b>				
Charitable Funds Committee				
<b>Executive Summary</b>				
<p>The Committee met on 26<sup>th</sup> July 2017 the following items of significance were discussed and approved.</p> <ul style="list-style-type: none"> <li>• Charitable funds committee work plan</li> <li>• Terms of Reference for the CFC Working Group</li> <li>• Fundraising Criteria</li> </ul> <p>Requests to incur charitable expenditure were approved for Schwartz Rounds to improve staff support.</p> <p>The draft Annual Report and Accounts 2016/17 were received prior to approval to the external auditors, once audited these will be submitted to the Trustees in October 2017</p> <p>An update on legacies received was reviewed and discussed, with particular regard to identifying specific charitable requests where the legacies could be spent to provide the most effective impact.</p> <p>The following items were discussed as standing items:</p> <ul style="list-style-type: none"> <li>• Project updates for the Newark Hospital Dementia care appeal and the Parents Room on Ward 25</li> </ul>				

- Q1 Charitable funds expenditure
- Potential Charitable funds expenditure
- Analysis of fund balances, investments and cash balances

The Charity and Community Involvement Headline Report for Q1 was received and noted:

#### **Q1 Sherwood Forest Hospitals Charity**

181 monetary donations were received by the Community Involvement Team, including 17 donations to the Newark Hospital Dementia Care Appeal

#### **Q1 Projects and Services supported by Sherwood Forest Hospitals Charity**

42 requests for funding support were granted

#### **Q4 Community Involvement Activity**

The Community Involvement Team continued to support our fundraising partners, including The Friends of Newark Hospital 59<sup>th</sup> AGM and the League of Hospital Friends (Mansfield & Sutton) 68<sup>th</sup> AGM

#### **Q1 Voluntary Services Activity**

34 prospective volunteers registered an interest in the scheme

8 new starters joined the service and there were 8 leavers

The Volunteers supported a number of events across all our hospitals, including The Kings Mill Hospital Daffodil Volunteers 53<sup>rd</sup> AGM.

#### **National Volunteers Week 1 – 7 June 2017**

Events to celebrate and give thanks to our fantastic team of hospital volunteers were held across the Trust during National Volunteers week. The Chair, members of the Board, Governors and the Newark Town Mayor supported these events and offered thanks to the 650 volunteers who support services at our 3 hospitals.