

## Public Board Meeting

## Report

**Subject:** Preparedness to a Major Incident  
**Date:** 31<sup>st</sup> March 2016  
**Author:** Ben Widdowson, Head of Estates & Facilities / Peter Watson, Deputy Chief Operating officer  
**Lead Director:** Peter Wozencroft, Director of Strategic Planning & Commercial Development.

### Executive Summary

In December 2015, Dame Barbara Hakin of NHS England wrote to all NHS Trust Chief Executives requesting that following the tragic terrorist events in Paris, Emergency Preparedness Plans are reviewed and learning from the incidents are reflected fully in Trust established Emergency Preparedness Resilience and Responses Procedures (EPRR).

Dame Hakin requested assurance around 3 points detailed on the attached paper which are to be incorporated into the Trusts annual EPRR submission. This will be done in collaboration with NUH colleagues who are providing Emergency Planning and Business Continuity Management Service as part of Service Level Agreement following the retirement of the Trust's substantive Emergency Planning Lead in July 2015.

### The outcome which the author seeking from the committee/board

To **RECIEVE** this report as **ASSURANCE** of the Trusts arrangements and preparedness.

To formally **MINUTE** (in public Board) **ACCEPTANCE** of this statement of preparedness.

### Relevant Strategic Priorities (please mark in bold)

**Ensure the highest standards of safe care are consistently delivered by, and for, individuals, teams and departments**

Ensure that patients experience the very best care, building on good practice and listening and learning from both negative and positive feedback and events

Provide timely access to diagnosis, treatment and care when people need it and safely reduce the time patients spend in hospital

Raise the level of staff engagement through strong leadership, communication, feedback and recognition

Reduce the scale of our financial deficit by reducing costs, improving utilisation of resources and productivity, and achieving best value for money

Work in partnership to keep people well in the community, and enable them to return as soon as they are ready to leave hospital

**Develop and implement a programme of work in conjunction with Nottingham University Hospital NHST to create a new combined organisation**

<b>How has organisational learning been disseminated</b>	6 weekly reviews between SFH Head of Estates & Facilities and NUH head of Organisational Quality, Risk and Safety to review progress of EP/BCM action plan.
<b>Links to the BAF</b>	Estates Risk 1229 – Robustness of existing BCM plans
<b>Financial Implications/Impact</b>	N/A
<b>Legal Implications/Impact</b>	N/A
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	N/A
<b>Committees/groups where this item has been presented before</b>	None