

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Wednesday 3rd August 2016
Time: 10:00
Venue: Classroom 1, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1.	10:00	Welcome		
2.	10:05	Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
3.	10:10	Apologies for Absence Quoracy check: (s3.22.1 SOs: <i>no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED</i>)	Note	Verbal
4.	10:15	Patient Story – Organ Donation Report of the Medical Director	Assurance	Presentation
5.	10:45	Minutes of the meeting held on 6th July 2016 To be agreed as an accurate record	Approval	Enclosure 5
6.	11:00	Matters Arising/Action Log	Approval	Enclosure 6
7.	11:10	Chair's Report	Note	Enclosure 7
8.	11:20	Managing Directors Report	Note	Enclosure 8
9.	11:30	Long Term Partnership Report of the Managing Director	Assurance	Verbal
10.	11:35	Integrated Performance Report Report of the Interim Chief Operating Officer, Chief Financial Officer, Chief Nurse, Interim Director of HR & OD, Medical Director	Assurance	Enclosure 10
Governance, Risk & Assurance				
11.	11:55	Quality Improvement Plan Update <ul style="list-style-type: none"> • Quality Improvement Plan Update • Reports directly to Board of Directors Report of the Medical Directors Assistant	Approval Approval	Enclosure 11.1 Enclosure 11.2
12.	12:00	NHSI Q1 Return Report of the Head of Corporate Services/Co Sec	Ratification	Enclosure 12
13.	12:05	Board Assurance Framework Report of the Managing Director	Assurance	Enclosure 13

	Time	Item	Status	Paper
14.	12:10	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit & Assurance • Annual Report Report of the Committee Chair (last meeting) • Board Risk Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • OD & Workforce Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Assurance	Verbal Enclosure 14.2
			Assurance	Enclosure 14.3
			Assurance	Enclosure 14.4
			Assurance	Enclosure 14.5
			Assurance	Enclosure 14.6
			Assurance	Enclosure 14.7
15.	12:20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
16.	12:25	Any Other Business		
17.		Date of next meeting The next scheduled meeting of the Board to be held in public will be Wednesday 7 th September 2016		
18.	12:30	Questions from members of the public present (Pertaining to items specific to the agenda)		
		Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		

Special Reasons - clarification

- Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:
- Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)
- Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)
- Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties
- Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments
- One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)

- *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.		
2.		
3.		