

# Board of Directors Meeting

**Subject:** Chairman's Report  
**Date:** Thursday, 26<sup>th</sup> February 2015  
**Author:** Sean Lyons  
**Lead Director:** Sean Lyons

<p><b>Executive Summary</b></p> <p>This report provides an update on progress, plans and regulatory developments</p>
<p><b>Recommendation</b></p> <p>The Board are asked to note the content of this paper</p>

Relevant Strategic Priorities (please mark in bold)	
1. <b>To consistently deliver safe, effective high quality care achieving a positive staff and patient experience</b>	2. To eliminate the variability of access to and outcomes from our acute and community services
3. To reduce demand on hospital services and deliver care closer to home	4. <b>To develop extended clinical networks that benefit the patients we serve</b>
5. <b>To provide efficient and cost effective services and deliver better value healthcare</b>	

<b>Links to the BAF and Corporate Risk Register</b>	Strategy items impact on all strategic objectives
<b>Details of additional risks associated with this paper</b> (may include CQC Essential Standards, NHSLA, NHS Constitution)	
<b>Links to NHS Constitution</b>	
<b>Financial Implications/Impact</b>	
<b>Legal Implications/Impact</b>	
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	
<b>Committees/groups where this item has been presented before</b>	
<b>Monitoring and Review</b>	
<b>Is a QIA required/been completed? If yes provide brief details</b>	

## BOARD OF DIRECTORS

26<sup>th</sup> February 2015

### CHAIRMAN'S REPORT

#### 1. Monitor Activity

The Trust received a follow up letter from Monitor following the meeting between Monitor and the Trust's Chair and Chief Executive Officer, which was held on 9 January 2015.

The letter commented on the following four items:

##### a) Special Measures

Concern that the actions necessary to exit special measures may not have progressed sufficiently for them to be confident that the next CQC inspection will be successful.

In response, a SMART action plan has been developed with the help of our Improvement Director, to provide additional focus on key concerns, the headlines of which are:

- Strengthening Medical Clinical Engagement
- Increasing the pace of changes and decision making
- Providing a more responsive demeanor to some stakeholders
- Inadequate bed management processes
- Inconsistency of clinical pathways
- Concerns regarding safeguarding
- Sustained implementation of Infection Control Policy
- Untested Risk Committee Assurance processes.

Progress on these issues is being reported fortnightly.

##### b) Finance

Concerns were raised regarding the deterioration of the forecast deficit, and the relatively late notice of this. This has put pressure on requests for cash support and has cast doubt on the Trust's ability to deliver its long term financial plan.

To support recovery of the financial position, the Trust has agreed with Monitor to engage some additional support, especially around the CIP challenge. For noting, Monitor have received the Baker Tilly external assurance report.

Monitor are also scrutinising the Trust's cash requirements via their Distressed Financing Team, and undertaking a desktop exercise to establish what gaps there may be in addressing the long term financial position.

c) Targets and Indications

A&E performance against a previously established milestone of 18<sup>th</sup> January 2015 was highlighted as a concern, with the Trust being required to explain forecasting discrepancies and resubmit a revised trajectory. An RTT recovery trajectory was requested.

d) Governance including Capacity and Capability

The Trust has supplied Monitor with the full Foresight report. Also, the letter requested details of the proposed PMO approach as well as noting certain organisational change proposals.

### **Other Monitor Activity**

The Trust met with Monitor on 6<sup>th</sup> February 2015 for the regular PRM, and await a formal feedback letter. However, a follow up tele-conference was held with Monitor/Chair/CEO on 11<sup>th</sup> February 2015.

In that conversation, Monitor stated that future PRM's would focus on 'deep dives' into selected topics of concern. Also, Monitor outlined that they were finalising their regulatory approach, to take into account the voluntary undertakings of 9<sup>th</sup> January and possibly address any governance concerns. The expectation is that when the proposed regulatory approach is finalised at the Monitor end, the Trust will receive a letter explaining the proposed approach, and the Trust will be given 5 days to respond.

One of the key influences on the regulatory approach will be the outcome of a round table meeting on 4 March. This meeting will be convened by Monitor and attended by CCG, CQC, NHSE and the Trust's Improvement Director.

The Trust will have the opportunity at this meeting to present progress on Special Measures issues, and will receive some feedback on the same day. Clearly this is a hugely important meeting for the Trust.

On a more positive note, the Trust expects soon to be issued with a certificate of compliance for the Keogh Action Plan.

## **2. Governor Activities**

The full Council of Governors meeting was held on 18<sup>th</sup> February 2015. A verbal update will be given at this Board Meeting. I now attend the Membership and Engagement meeting, and this was held on 12<sup>th</sup> February 2015. The routine meeting with Newark Governors was held on 13<sup>th</sup> February 2015.

Governor Development work for 2015 begins in March.

The Trust received a formal letter of resignation from Patricia Harman, who for several years has served as appointed Governor representing West Nottinghamshire College. The Council of Governors and Trust Board would like to thank Patricia for her excellent support over the years, and we wish her well for the future.

Dame Asha Khumba, Principal and Chief Executive of the College has nominated Louise Knott, Director for Communications, Marketing and Learner Engagement as Patricia's replacement effective from 1st March 2015. I am sure you will join me in welcoming Louise to the Council of Governors.

### **3. Membership Update**

This month the Trust has held two recruitment events on the 10 and 11 February at Vision West Nottinghamshire College. Currently only 1.95% of our members are aged between 17 and 21 whilst they account for 7.35% of the local population. To increase membership levels in this age group the communications team have worked in conjunction with Vision West Nottinghamshire College to host health events at the college's construction and building campus and the Engineering Innovation Centre, both based in Ashfield. These sites allowed the Trust to target males who are also under represented in our membership. Public governors, Beryl Perrin, Susan Holmes and John Swanwick and a member of the communications team attended the events. A total of 130 students were recruited and 93% of these were male.

The communications team met with representatives at Newark College to discuss ways in which we can promote membership to their students. A recruitment stand is being arranged for March.

Beryl Perrin, Public Governor for Ashfield held a recruitment stand in the King's Treatment Centre on Monday 26 January, and successfully recruited 42 members.

### **4. Letter from Secretary of State regarding Francis Report — 'Freedom to Speak Up'**

Trust Chairs in England have received the attached letter from Jeremy Hunt regarding the Francis report mentioned above. The CEO received a similar message from Monitor.

I have issued a message to the whole Trust expressing support from the Board for people wanting to raise concerns, and reiterating the processes that the Trust has for this important issue.

The CEO and I had discussed taking a campaign approach to encourage people to raise concerns, and we can discuss this more at Board.

**5. Patient/Family/Ward/Shadowing Visits**

A verbal update will be given at the Board meeting.

**Sean Lyons**

**Date**