

Board of Directors Meeting

Subject: Chief Executive's Report
Date: Thursday 30 April 2015
Author: Karen Fisher
Lead Director: Karen Fisher

Executive Summary	
This report provides an update on issues and activities during March 2015.	
Recommendation	
The Board is asked to note the content of this paper and specifically where verbal updates will be given at the Board meeting.	
Relevant Strategic Priorities (please mark in bold)	
To consistently deliver a high quality patient experience safely and effectively	To develop extended clinical networks that benefit the patients we serve
To eliminate the variability of access to and outcomes from our acute services	To provide efficient and cost-effective services and deliver better value healthcare
To reduce demand on hospital services and deliver care closer to home	

Links to the BAF and Corporate Risk Register	
Details of additional risks associated with this paper <i>(may include CQC Essential Standards, NHSLA, NHS Constitution)</i>	N/A
Links to NHS Constitution	N/A
Financial Implications/Impact	N/A
Legal Implications/Impact	N/A
Partnership working & Public Engagement Implications/Impact	
Committees/groups where this item has been presented before	N/A
Monitoring and Review	N/A
Is a QIA required/been completed? If yes provide brief details	N/A

Chief Executive Report – April 2015

1. CQC Inspection

The Trust has been advised that a full CQC inspection will take place during week commencing 15 June 2015. Communications have been issued advising staff of the inspection and we are working with our Improvement Director in preparation.

2. Listening Event – week commencing 20 April

Recognising the importance of improving engagement with staff and also enabling them to raise concerns at work, the Trust organised a week of listening events across all three of our hospitals during the week commencing Monday 20 April 2015.

Informal feedback from staff and those hosting has been that these events are useful, and staff have said they feel able to interact with executive team members.

It is critical that we review the comments from the sessions and collate and theme the issues raised to ensure that we effectively communicate responses to staff. This information will also be reported to the next Board of Directors meeting, an action plan will be developed.

3. Recruitment Event – 25 April 2015

In April the Trust launched its recruitment campaign for registered nurses. This campaign has included the development of a website www.caretobeproudof.co.uk, advertising on Facebook and other social media, in the Nursing Times, and on local radio. The campaign includes a recruitment video which focuses on the experience of registered nursing staff who currently work here and their experiences and has been well received within the Trust. The campaign culminates in recruitment day on the 25 April at Kings Mill Hospital.

4. Buddying relationship with Royal United Hospitals, Bath

The high level Memorandum of Understanding (MOU) has been agreed with colleagues at RUH. The work streams are:

- Implementation of the Delivery Engine to ensure sustainable transformational change
- Enhanced Medical Engagement
- Develop governance structures to support improved integration and streamline patient pathways across secondary and primary care
- Improved Infection prevention and control
- Improved End of Life Care
- Individual support Executive Director to Executive Director

Members of SFH executive team will visit the RUH executive team on 28 April 2015 to agree the detailed milestone plans and financial detail, which is required for Monitor to approve the MoU .

5. Relationship development with external stakeholders

In order to continue to enhance our relationship with the CCG fortnightly exec to exec meetings have been arranged. These informal sessions support an ongoing dialogue of key issues. A facilitated development session has also been organised for 8 June 2015 to develop a joint understanding of respective priorities and challenges and enhance relationships further.

6. Interactions with Monitor

- **Update from PRM – 15 April 2015**

The executive team and Chairman attended the monthly performance review meeting at Monitor on 15 April 2015. The meeting focused on quality issues such as mortality and infection control, together with assurance regarding the length of stay reduction project. We are awaiting the formal feedback letter which will detail the actions from the meeting.

- **Visit of Hugo Masie-Taylor – Medical Director, Monitor**

The Trust hosted a visit by Hugo Masie-Taylor, Monitor Medical Director on 16 and 17 April. During the visit Dr Masie-Taylor spent time with executive directors and clinical leaders within the Trust in order to better understand how the Trust can be best supported on its improvement journey. This was a positive visit during which the trust was able to describe current challenges and identify support required.

- **Monitor Agency and Temporary Staff Intensive Support Team**

The Monitor agency team was established last year to explore the causes for the significant increases in agency spending across the sector. Our Trust is one of three trusts who are being supported by Monitor in piloting a new diagnostic tool. The team visited the Trust on the 17 April 2015 and met with the lead executives and the programme team for the Allocate project. The team presented the agency plan slide pack and self-assessment toolkit. An outline programme has been proposed which incorporates the four phases for the project. The team intend to visit the trust fortnightly to support the project.

7. Monitor – Well-led framework for governance reviews: guidance update

Last year, the CQC, Monitor and the TDA issued joint guidance to providers, 'How Monitor, the Care Quality Commission and the NHS Trust Development Authority will work together to assess how well led organisations are'. This was reflected in the Monitor guidance 'Well-led framework for governance reviews: guidance for NHS Trusts' issued in May 2014. The characteristics of a well-led organisation, as defined by CQC, Monitor and TDA are now identical. This aligned view of a well-led organisation is reflected in CQC's assessments and ratings, as set out in its provider handbooks, while Monitor and the TDA use the updated well-led framework as the point of reference for NHS trusts and foundation trusts.

This good practice guidance has been updated in April 2015 to include more guidance on strategy development and execution linked to Monitor's 'Strategy Development toolkit' and to provide greater clarity particularly in the area of culture.

8. Nurse of the Year Award and Nursing Celebration Week

We have had a fantastic response to this year's awards with a total of 131 nominations received, compared to 56 for our previous nurse awards.

Nominations have been submitted across six different categories, by members of the public and Trust employees. It is particularly pleasing to see how many staff have made the effort to nominate colleagues at a time when we recognise everyone is working under pressure. The awards will be presented on Friday 15 May at a special celebration lunch event.

The presentation falls at the end of the Trust's Celebrating Nurses Week, which takes place 11-15 May, and encompasses International Nurses' Day (12 May). A range of different events will be taking place during the week, both within the Trust and externally at West Nottinghamshire College.

There will also be stands in the KTC to showcase the excellent work of nursing staff and Sherwood Forest Hospital's Great Nursing Bake Off competition.

9. Star of the Month

Emily Reed, Staff Nurse, Ward 53 - Nominated by Angela Hill, Nutritional Nurse Specialist

"I would like to nominate Emily Reed, Staff Nurse on ward 53 for the Star of the Month award please.

"Emily has worked on ward 53 since she qualified approximately two years ago and is a real asset to the team. She is a natural nurse who goes that extra mile to make every patient feel special. I have watched her delivering care and chatting away and have always thought she is who I would want caring for my relatives if ever they were in hospital.

"She is a little bundle of energy who always has a smile on her face and is always cheerful and positive. Nothing ever seems too much trouble for her and she is so helpful.

"Every ward and department should have a little Emily!"

Karen Fisher
Interim Chief Executive