

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 28th May 2015
Time: 10.00 am
Venue: Classroom 1, School of Nursing, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1	10.00	Welcome		
		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
2	10.05	Patient Story	Assurance	Presentation
3	10.30	Outcomes re last month's Patient Story	Assurance	Verbal
4	10.35	Minutes of the meetings held on: <ul style="list-style-type: none"> • 30th April 2015 To be agreed as an accurate record 	Approval	Enclosure
5		Matters Arising/Action Log	Approval	Enclosure
6	10.40	Chairman's Report <ul style="list-style-type: none"> • Vice Chairman • Senior Independent Director 	Note	Enclosure
7	10.45	Chief Executive's Report	Note	Enclosure
Quality, Finance, Performance and Strategy				
8		Quality & Safety Monthly Report <ul style="list-style-type: none"> • Nurse Staffing Report (Director of Nursing & Quality) 	Assurance	Enclosure
9		Monthly Finance Report* Report of Chief Financial Officer	Assurance	Enclosure
10		Integrated Performance Report Report of Director of Operations, Director of HR, Director of Nursing & Quality <ul style="list-style-type: none"> • ED* • Infection Control* • RTT* • Cancer* 	Assurance Approve any remedial actions	Enclosure
11		Workforce Monthly Report Report of the Director of HR	Assurance	Enclosure

	Time	Item	Status	Paper
Governance, Risk & Assurance				
12		Annual Sign Off of Declarations of Interest Director of Corporate Services & Company Secretary & Public	Approval	DEFERRED UNTIL JUNE
13		Savile Report Report of the Medical Director	Assurance	Enclosure
14		Governor Matters Report of Chairman	Consideration	Verbal
15		Escalation of Issues from TMB Report of Acting Chief Executive	Consideration	Verbal
16		Reports from Sub Committee <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • Audit & Assurance Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Consideration	Verbal
17		Questions from members of the public present (pertaining to items specific to the agenda)	Response	Verbal
18		Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
19		Any Other Business		
20		Date of next meeting The next scheduled meeting of the Board to be held in public will be Thursday 25 th June 2015.		
21		Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		
* Board Priorities/Escalations				

Special Reasons - clarification

- *Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:*
 - *Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)*
 - *Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)*
 - *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*

- *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
- *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
- *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents – May 2015

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

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