

# Board of Directors Meeting

**Subject:** Chairman's Report  
**Date:** Thursday 18<sup>th</sup> December 2014  
**Author:** Sean Lyons  
**Lead Director:** Sean Lyons

<p><b>Executive Summary</b></p> <p>This report provides an update on progress, plans and regulatory developments</p>
<p><b>Recommendation</b></p> <p>The Board are asked to note the content of this paper</p>

Relevant Strategic Objectives (please mark in bold)	
<b>Achieve the best patient experience</b>	<b>Achieve financial sustainability</b>
<b>Improve patient safety and provide high quality care</b>	<b>Build successful relationships with external organisations and regulators</b>
<b>Attract, develop and motivate effective teams</b>	

<b>Links to the BAF and Corporate Risk Register</b>	Strategy items impact on all strategic objectives
<b>Details of additional risks associated with this paper</b> ( <i>may include CQC Essential Standards, NHSLA, NHS Constitution</i> )	
<b>Links to NHS Constitution</b>	
<b>Financial Implications/Impact</b>	
<b>Legal Implications/Impact</b>	
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	
<b>Committees/groups where this item has been presented before</b>	
<b>Monitoring and Review</b>	
<b>Is a QIA required/been completed? If yes provide brief details</b>	

## BOARD OF DIRECTORS

18 December 2014

### CHAIRMAN'S REPORT

#### 1. Monitor Activity

The Trust provided an extensive response to Monitor's requirements in preparation for the regular PRM meeting, which was held on 5<sup>th</sup> December via teleconference.

The Agenda covered:

- Trust KPI's
- Special measures and regulatory action
- Quality & targets
- Finance

A number of actions have been recorded for response by 12 December 2014.

Particular attention was paid to the Quality Improvement Plan, where pace and lines of accountability were challenged. Further attention was focused on the Trust's financial forecast, which was revised following sign off at an extra-ordinary Board of Directors meeting on 1<sup>st</sup> December 2014.

#### 2. Governor Activities

The Council of Governors Performance & Strategy meeting took place on 9<sup>th</sup> December 2014. A particular focus of this meeting was the progress on implementing the strategy for Newark Hospital. This was the response to concerns raised at the full Council of Governors meeting on 20<sup>th</sup> November 2014.

Jacqueline Totterdell presented progress in this regard.

#### 3. Membership Update

As part of the campaign to promote Newark Hospital, a Choose Newark Hospital stall was organised in Newark market place on three dates in early December to enable staff to engage with visitors to the town centre. NHS Newark and Sherwood CCG and the Trust have joined forces to fund the campaign, including the purchase of promotional material such as bags and ice scrapers. Staff from Newark Hospital and the Communications team manned the stall each day, with Jim Barrie, Public Governor for Newark and Sherwood and Samantha Annis, Staff Governor also assisting. Over the three days the team engaged with more than 1,000 members of the public to inform them about the services available at Newark Hospital, also providing membership forms and copies of Best magazine.

A membership recruitment stand was held at Mansfield Community Hospital on 9 December. Beryl Perrin, Public Governor for Ashfield will also be holding a recruitment stand in the King's Treatment Centre on Thursday 18 December.

Planning work has commenced for the Trust's Membership Month which will be held in February 2015. Previously the focus for Membership Month has been on recruitment but this year's events will focus on improving engagement with our existing members and attracting new members in areas where our membership is currently under represented, such as 18 to 30 years olds. Preliminary conversations have been held with Vision West Nottinghamshire College and Ashfield School to scope out potential venues and ideas. Events will also be held during February at Newark and King's Mill Hospital.

To support the drive to recruit younger members the communications team is developing an electronic newsletter aimed specifically at 18-30 years olds.

The Annual Members Meeting has been arranged for 23 September 2015 and the corporate and communications teams are currently working up ideas and plans to ensure the event attracts even more people next year.

#### **4. Staff Recognition**

It was a pleasure for the Chief Executive and I to be present at this recognition event for long service on 2<sup>nd</sup> December 2014. Staff achieving 30, 35 & 40 years of service were recognised and a cumulative 2400 years of service was celebrated.

The Trust is privileged to have such loyal and devoted staff.

#### **5. Medical Engagement**

As suggested at the October meeting, a 'reference group' aimed at looking how to support the processes of improved medical engagement has been convened.

The membership involves the Chief Executive Officer, Medical Director, Director of Human Resources, 3 Heads of Service and 4 NED's (including myself).

The first meeting was held on 2 December and was useful in establishing the historic and current position and it was encouraging that there is support for further meetings, which will be arranged on a bi-monthly basis.

Some generic themes emerged from the discussion gathered around:

- Vision            the need to articulate a compelling strategic direction
- Voice            the ability for the 'medical voice' to be heard and included in the development of the Trust
- Visibility        seeing more of the leadership 'in the field'
- Value            developing the skills, ability and processes for the medical community to leverage their value adding capability.

These themes do resonate with earlier diagnostic work. The intention is to integrate these views into an appropriate action plan, which will be presented by the Medical Director.

## 6. Internal Activities

The Board held a development session facilitated by foresight, reflecting on the extensive surveys and interviews carried out as part of the 'Well Led' Board review.

Three main themes for further development emerged:

- Regaining autonomy as a Unitary Board
- Setting out a compelling vision and direction for the Trust
- Further improving governance and ways of working.

These themes will be taken forward as a development action for the Board and I will work with the Chief Executive Officer in making this happen.

## 7. Internal Visits

Time has been spent in Outpatients, discussing the improvements in ways of working and patient experience, which was very encouraging. I have encouraged these areas to compete for Charitable Funds to further enhance the experience for patients.

**Sean Lyons**

**10 December 2014**