

# MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 11<sup>th</sup> February 2025

Time: 17:30 – 20:00

Venue: Sherwood Observatory, Coxmoor Road, Sutton-in-Ashfield, Nottinghamshire, NG17 5LF

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	<b>Apologies for Absence</b> <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	<b>Minutes of the meeting held on 12<sup>th</sup> November 2024</b> <i>To be agreed as an accurate record</i>	Agree	Enclosure 3.1
		<b>Minutes of the meeting of the Extra-Ordinary Council of Governors held on 17<sup>th</sup> January 2025</b> <i>To be agreed as an accurate record</i>	Agree	Enclosure 3.2
4.	17:30	<b>Matters Arising/Action Log</b>	Approve	Enclosure 4
5.	17:35	<b>Patient Story: Martha's Rule, the first patient to activate Martha's Rule</b> <i>Kathleen Smiley, Matron ACCU and CCOT</i>	Assurance	Presentation
6.	17:55	<b>Acting Chair's Report</b> <i>Graham Ward, Acting Chair</i>	Assurance	Enclosure 6
7.	18:05	<b>Acting Chief Executive's Report</b> <i>Dave Selwyn, Acting Chief Executive</i>	Assurance	Enclosure 7
8.	18:20	<b>Lead Governor Report</b> <i>Liz Barrett, Lead Governor</i>	Assurance	Enclosure 8
9.	18:30	<b>15 Steps Feedback</b> <i>Sally Whittlestone, Associate Director of Nursing, Patient Experience and Complaints</i>	Assurance	Enclosure 9
10.	18:40	<b>Operational Plan 2025/2026</b> <i>Richard Mills, Chief Financial Officer</i>	Assurance	Enclosure 10
11.	18:50	<b>External Audit Update</b> <i>Richard Mills, Chief Financial Officer</i>	Assurance	Verbal
12.	19:00	<b>Report from Board Sub-Committees</b> <ul style="list-style-type: none"> <li><b>Audit &amp; Assurance Committee</b> Manjeet Gill, Non-Executive Director Ian Holden, Governor Observer Neal Cooper, Governor Observer</li> </ul>	Assurance	Enclosure 12.1

	Time	Item	Status (Do not use NOTE)	Paper
		<ul style="list-style-type: none"> <li>• <b>Quality Committee</b> Barbara Brady, Non-Executive Director Peter Gregory, Governor Observer Pam Kirby, Governor Observer</li> <li>• <b>Finance Committee</b> Graham Ward, Non-Executive Director Sam Musson, Governor Observer Kevin Stewart, Governor Observer</li> <li>• <b>People Committee</b> Steve Banks, Non-Executive Director Dean Wilson, Governor Observer</li> <li>• <b>Partnerships and Communities Committee</b> Barbara Brady, Non-Executive Director Tracy Burton, Governor Observer</li> <li>• <b>Charitable Funds Committee</b> Andrew Rose-Britton, Non-Executive Director Liz Barrett, Governor Observer Jane Stubbings, Governor Observer</li> </ul>	Assurance  Assurance  Assurance  Assurance  Assurance	Enclosure 12.2  Enclosure 12.3  Enclosure 12.4  Enclosure 12.5  Enclosure 12.6
13.	19:35	<b>Council of Governors Matters/Statutory Duties</b> <ul style="list-style-type: none"> <li>• <b>Membership and Engagement Group</b> <i>Liz Barrett, Lead Governor</i></li> <li>• <b>Report of the Remuneration Committee</b> <ul style="list-style-type: none"> <li>○ <b>Re-appointment of Andrew Rose-Britton as a Non-Executive Director</b> <i>Sally Brook Shanahan, Director of Corporate Affairs</i></li> <li>○ <b>Extension of the appointment of Graham Ward as a Non-Executive Director and appointment as substantive Chair</b> <i>Sally Brook Shanahan, Director of Corporate Affairs</i></li> </ul> </li> </ul>	Assurance  Approve  Approve	Enclosure 13.1  Enclosure 13.2  Enclosure 13.3
14.	19:45	<b>Outstanding Service: Community Diagnostic Centre, Site Heritage</b>	Assurance	Presentation
15.	19:50	<b>Questions from Members of Public</b> <i>Graham Ward, Acting Chair</i>	Consider	Verbal
16.	19:50	<b>Escalations to the Board of Directors</b> <i>Graham Ward, Acting Chair</i>	Agree	Verbal
17.	19:55	<b>Any Other Business</b> <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		

	Time	Item	Status (Do not use NOTE)	Paper
18.		<b>Date &amp; Time of Next Meeting</b> <b>Date:</b> Tuesday 13 <sup>th</sup> May 2025 <b>Time:</b> 5:30pm – 8:00pm <b>Venue:</b> Lecture Theatre 2, King's Mill Hospital		
	20:00	<u><b>Planetarium Show</b></u>		