

Quick Reference Guide


Striking Out Data from within Case Notes



Data entered on some fields will automatically update the same fields in other forms.

Cancelling one form will **not** remove the data in other fields!

1

Hover the cursor over the specific field within the case note and click on the appearing drop-down arrow 

2

Select **Show History**.

3

Select the data from the pop-up window you wish to delete. Select **Strikeout**.

4

Enter a reason and select **Strikeout**.
Nervecentre records the history of who made the strikeout and when it occurred.