

**PUBLIC BOARD ACTION TRACKER**

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
16/752.2	29/03/2018	Engagement and Involvement Strategy to be developed by Quality Committee and presented to Board	Public Board of Directors	Quality Committee	27/09/2018	K Beadling-Barron	E Jeffers		Grey
16/847	31/05/2018	BAF process to be reviewed in September to ensure it is effective	Public Board of Directors	None	27/09/2018	S Higginbotham			Grey
16/881	28/06/2018	AAC to discuss process for undertaking periodic testing / audits of CAS alerts, utilising Internal Auditors	Public Board of Directors	Audit & Assurance	27/09/2018	S Higginbotham	Jackie Robinson	Jackie Robinson to write report for September's AAC meeting	Grey
16/906	26/07/2018	Ensure new responsibilities are reflected in future reports to the Board of Directors	Public Board of Directors	None	30/08/2018	S Higginbotham		Completed	Green
16/907	26/07/2018	Research strategy to be considered as part of strategic review in the Autumn	Public Board of Directors	None	20/12/2018	A Haynes			Grey
16/909a	26/07/2018	Report on areas of concern from staff survey to be presented to Board of Directors as part of the culture and leadership report	Public Board of Directors	None	30/08/2018	J Bacon		Included in culture and leadership report to be presented to August Board	Green
16/909b	26/07/2018	Update to be provided to the Board of Directors regarding inpatient activity	Public Board of Directors	None	30/08/2018	D Smith		Verbal update from CEO	Green
16/915	26/07/2018	Letter to be sent to staff who haven't responded to remind them of the importance of declaring their interests and to ask them explicitly why they choose not to respond	Public Board of Directors	None	30/08/2018	R Mitchell		Complete	Green