

Public - Board of Directors

Subject:	Charitable Funds Committee Assurance Report		Date: 2 nd May 2019	
Prepared By:	Shirley A Higginbotham, Director of Corporate Affairs			
Approved By:	Tim Reddish, Senior Independent Director			
Presented By:	Tim Reddish, Senior Independent Director			
Purpose				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			Approval	x
			Assurance	
			Update	
			Consider	
Strategic Objectives				
To provide outstanding care	To promote and support health and wellbeing	To maximise the potential of our workforce	To continuously learn and improve	To achieve better value
X	X	X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Financial	As identified in the report			
Patient Impact	As identified in the report			
Staff Impact	As identified in the report			
Services	As identified in the report			
Reputational	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
Committees/groups where this item has been presented before				
Charitable Funds Committee 17 th April 2019				
Executive Summary				
<p>The Committee met on 17th April 2019, The following items of significance were discussed</p> <p>Updates with regard to progress with the Charity appeals:</p> <ul style="list-style-type: none"> • Newark Hospital Dementia Care Appeal • Gamma Scanner • Ward 12 Dementia Care Appeal • Newark Breast Cancer Service Appeal • KMH Ward Entrances <p>The committee was pleased to note the Gamma Scanner appeal had reached £310,000 and the final business case to enable the procurement process to commence had been requested</p> <p>Terms of Reference – Approved Work plan - Approved Committee health check – Approved Governance Self-Assessment – discussed and actions noted</p> <p>Actions from Trustee training – discussed a number of actions were noted:</p>				

Update the charitable registration for the General Fund, the Children's fund and the Cancer fund to reflect the statutory name of the organisation Sherwood Forest Hospitals NHS Foundation Trust.

Any large legacies received by the charity should have their own designated fund established.

The training also identified the 6 main duties for the Trustee:

- Ensure your charity is carrying out its purposes for the public benefit
- Comply with your charity's governing document and the law
- Act in your charity's best interests
- Manage your charity's resources responsibly
- Act with reasonable care and skill
- Ensure your charity is accountable

Evaluation of projects – reviewed, (documents in reading room)

- Schwartz Rounds
- Staff Excellence Awards

Proposed changes to scheme of delegation – discussed

Constitution of Daffodil Café – progress discussed

Implementation of contactless payments in the Community Involvement Hub at Kings Mill Hospital and at Newark to provide another avenue for donations to the charity – discussed, date of installation not yet known.