

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 1st August 2019
Time: 09:00 – 12:30
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 4th July 2019 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Objectives Update Phil Harper, Head of Strategic Planning and Information	Assurance	Enclosure 8
9.	09:55	Strategic Priority 1 - To Provide Outstanding Care <ul style="list-style-type: none"> 7 day Hospital Services – Board Assurance Framework Report of the Medical Director 	Assurance	Enclosure 9.1
10.	10.05	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> Freedom to Speak Up Jessica Woodward, Freedom to Speak Up Guardian Guardian of Safe Working – Nursing and AHP Report of the Chief Nurse 	Assurance Assurance	Enclosure 10.1 Enclosure 10.2
11.	10.20	Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> Service Improvement Strategy Report of the Medical Director and Ceri Feltbower, Associate Director of Service Improvement 	Approval	Enclosure 11.1

	Time	Item	Status	Paper
12.	10:30	Patient Story – Street Health Lynn Smart, Clinical Lead for Diagnostics and Outpatients, and Kate Wright, Associate Chief AHP	Assurance	Presentation 12
BREAK (10 mins)				
Operational				
13.	11:00	Single Oversight Framework Performance - Quarterly Report Report of the Executive	Consider	Enclosure 13
14.	11:50	Board Assurance Framework (BAF) Report of the Chief Executive	Approval	Enclosure 14
15.	11:55	Learning from Deaths Quarterly Report Report of the Medical Director	Assurance	Enclosure 15
16.	12:05	Maternity CNST Submission John Glendening, Trust Solicitor, and Dr Susanna Al-Samarrai, Consultant Obstetrician and Gynaecologist	Approval	Enclosure 16
17.	12:10	Use of Trust Seal Report of the Director of Corporate Affairs	Assurance	Verbal
Governance				
18.	12:10	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People, OD and Culture Committee Report of the Committee Chair (last meeting) • Charitable Funds Report of the Committee Chair (last meeting) 	Assurance	Enclosure 18.1
			Assurance	Enclosure 18.2
			Assurance	Enclosure 18.3
			Assurance	Enclosure 18.4
			Assurance	Enclosure 18.5
19.	12:25	Outstanding Service Report of the Chief Executive	Assurance	Presentation 19
20.	12:30	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
21.		Any Other Business		
22.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 5th September 2019, Boardroom, King's Mill Hospital		
23.		Chair Declares the Meeting Closed		
24.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 11.1	• Service Improvement Strategy
Enc 13.0	• Finance Slide Pack
Enc 18.1	• Audit and Assurance Committee – previous minutes
Enc 18.2	• Finance Committee – previous minutes
Enc 18.3	• Quality Committee – previous minutes
Enc 18.4	• People, OD and Culture Committee – previous minutes
Enc 18.5	• Charitable Funds – previous minutes
Enc 18.5	• Community Involvement Q1 headline report