

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
17/131.5	28/02/2019	Chief Nurse to discuss with nurse leaders and agree if and how the approach taken in relation to junior doctors and safe working might be broadened	Public Board of Directors	None	06/06/2019 01/08/2019	S Banks		On agenda	Green
17/164	28/03/2019	Strategies underpinning the Trust's strategy to be reviewed and reporting lines determined	Public Board of Directors	None	01/08/2019	R Mitchell		Included in strategic objectives update on agenda	Green
17/166.4	28/03/2019	Report on progress of the outpatients transformation programme to be presented to a future board meeting	Public Board of Directors	None	05/09/2019	S Barton			Grey
17/197	02/05/2019	Future 7 Day Hospital Services reports to include the rolling average figures and more analysis	Public Board of Directors	None	01/08/2019	A Haynes		Included in report on agenda	Green
17/199.1	02/05/2019	People, OD and Culture Committee to look into the reasons for the variation in sickness levels between divisions	Public Board of Directors	People, OD and Culture Committee	01/08/2019	J Bacon		Discussed and presented at People OD and Culture Committee in July 2019. Details of variations of sickness absence included in the Quarterly Workforce SOF report	Green
17/199.2	02/05/2019	People, OD and Culture Committee to identify if the balance is right between support for staff and the sickness policy	Public Board of Directors	People, OD and Culture Committee	01/08/2019	J Bacon		Discussed and presented at People OD and Culture Committee in July 2019	Green
17/199.4	02/05/2019	Update on Winter planning for 2019/2020 to be provided to Private Board	Public Board of Directors	Private Board of Directors	01/08/2019	S Barton		Completed	Green
17/242.1	06/06/2019	Analysis of reasons for variation in sickness absence rates between divisions to be included in quarterly SOF report	Public Board of Directors	None	01/08/2019	J Bacon		Details of variations of sickness absence included in the Quarterly Workforce SOF report	Green
17/242.2	06/06/2019	Information relating to the performance of PC24, including activity levels and impact on Trust's performance, to be included in the quarterly SOF report	Public Board of Directors	None	01/08/2019	S Barton		Included in SOF report on agenda	Green
17/243	06/06/2019	Scenario planning work to be undertaken in relation to bed demand and capacity	Public Board of Directors	None	04/07/2019 05/09/2019	S Barton		Will be included in the Winter Capacity plan scheduled for September Board	Grey
17/267.1	04/07/2019	People, OD and Culture Committee to consider the Interim People Plan and report back to the Board of Directors regarding the response, any changes which need to be made or if a more substantive review of the strategy is required	Public Board of Directors	People, OD and Culture Committee	07/11/2019	J Bacon			Grey
17/267.2	04/07/2019	Quality Committee to consider the Patient Safety Report and report back to the Board of Directors regarding the response, any changes which need to be made or if a more substantive review of the strategy is required	Public Board of Directors	Quality Committee	03/10/2019	S Banks			Grey
17/268	04/07/2019	Further work required to strengthen the AHP strategy and KPIs linked to it	Public Board of Directors	None	05/09/2019	S Banks			Grey
17/269	04/07/2019	Clarification required that the message in relation to research is strong within the recruitment process	Public Board of Directors	None	01/08/2019	J Bacon		Item discussed and agreed that key messages regarding research to be included in applicable adverts from August 2019 onwards	Green
17/270	04/07/2019	AH and RM to discuss and agree the way ahead for the Strategic Partnership Forum with their counterparts at NUH	Public Board of Directors	None	01/08/2019	A Haynes		Meeting arranged	Green
17/272.1	04/07/2019	Information relating to the effectiveness of responses to complaints to be included in the quarterly SOF report	Public Board of Directors	None	01/08/2019	A Haynes		Included in SOF report on agenda	Green