

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

# AGENDA

**Date:** Thursday 3<sup>rd</sup> October 2019  
**Time:** 09:00 – 12:30  
**Venue:** Boardroom, Newark Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 5<sup>th</sup> September 2019</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive's Report</b>  <ul style="list-style-type: none"> <li>• ICS/ICP Update</li> <li>• Newark Hospital Progress Report</li> </ul>	Assurance	Enclosure 7
<b>Strategy</b>				
8.	09:25	<b>Strategic Priority 4 – To continuously learn and improve</b>  <ul style="list-style-type: none"> <li>• <b>Research Strategy – quarterly update</b> Alison Steel / David Hodgson</li> </ul>	Assurance	Enclosure 8.1
9.	09:45	<b>Patient Story – The Bluebell Room</b> Helen Seacroft ACP and Natalie Bradbury ED Sister	Assurance	Presentation 9
<b>BREAK (10 mins)</b>				
<b>Operational</b>				
10.	10:20	<b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive	Consider	Enclosure 10
11.	11:05	<b>Outpatient Transformation Programme Progress Report</b> Report of the Chief Operating Officer	Assurance	Enclosure 11

	Time	Item	Status	Paper
<b>Governance</b>				
12.	11:20	<b>EPRR Core Standards Annual Self-Assessment</b> Mark Stone, Emergency Planning & Business Continuity Officer	Assurance	Enclosure 12
13.	11:30	<b>Public Board Work Plan</b> Report of the Director of Corporate Affairs	Approval	Enclosure 13
14.	11:35	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit and Assurance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance  Assurance	Enclosure 14.1  Enclosure 14.2
15.	11:55	<b>Outstanding Service</b> Report of the Chief Executive	Assurance	Presentation 15
16.	12:05	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
17.	12:10	<b>Any Other Business</b>		
18.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>7<sup>th</sup> November 2019, Boardroom, King's Mill Hospital</b>		
19.	12:15	<b>Chair Declares the Meeting Closed</b>		
20.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 10.1 Enc 14.1 Enc 14.2	<ul style="list-style-type: none"> <li>• Finance Slide Pack</li> <li>• Audit and Assurance Committee – previous minutes</li> <li>• Quality Committee – previous minutes</li> </ul>
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