

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 7th November 2019
Time: 11.15 – 14:00
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	11:15	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	11:15	Minutes of the meeting held on 3rd October 2019 To be agreed as an accurate record	Agree	Enclosure 4
5.	11:15	Matters Arising/Action Log	Update	Enclosure 5
6.	11:20	Chair's Report	Assurance	Enclosure 6
7.	11:25	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	11:35	Strategic Priority 1 - To provide outstanding care <ul style="list-style-type: none"> • 7 day Hospital Services – Board Assurance Framework Report of the Medical Director • Cancer Performance and Improvement Plan Report of the Chief Operating Officer 	Assurance Assurance	Enclosure 8.1 Enclosure 8.2
9.	11:55	Strategic Priority 5 - To achieve better value <ul style="list-style-type: none"> • ICP 6 month review Report of the Chief Executive 	Assurance	Enclosure 9.1
10.	12:05	Staff Story – Health and Wellbeing Rebecca Loveridge, Head of Occupational Health	Assurance	Presentation 10
Operational				
11.	12:25	Single Oversight Framework Performance – Quarterly Report Report of the Executive	Consider	Enclosure 11
12.	13:10	Board Assurance Framework Report of the Chief Executive Report	Approval	Enclosure 12

	Time	Item	Status	Paper
13.	13:15	Learning from Deaths Quarterly Report Report of the Medical Director	Assurance	Enclosure 13
Governance				
14.	13:20	Use of Trust Seal Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	13:20	Scheme of Delegation Report of the Chief Financial Officer	Approval	Enclosure 15
16.	13:30	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • People, OD and Culture Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance	Enclosure 16.1 Enclosure 16.2 Enclosure 16.3
17.	13:45	Chief Nurse Reflections Report of the Chief Nurse	Assurance	Presentation 17
18.	13:55	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
19.	13:55	Any Other Business		
20.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 5th December 2019, Boardroom, King's Mill Hospital		
21.	14:00	Chair Declares the Meeting Closed		
22.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 11	• Safe Staffing Report
Enc 11	• Finance Slide Pack
Enc 16.1	• Finance Committee – previous minutes
Enc 16.2	• People, OD and Culture Committee – previous minutes
Enc 16.3	• Charitable Funds Committee – previous minutes
Enc 16.3	• Charity & Community Involvement Headline Report - July to September 2019