

Public - Board of Directors

Subject:	Charitable Funds Committee Assurance Report		Date: 7th November 2019	
Prepared By:	Shirley A Higginbotham, Director of Corporate Affairs			
Approved By:	Tim Reddish, Senior Independent Director			
Presented By:	Tim Reddish, Senior Independent Director			
Purpose				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			Approval	
			Assurance	x
			Update	
			Consider	
Strategic Objectives				
To provide outstanding care	To promote and support health and wellbeing	To maximise the potential of our workforce	To continuously learn and improve	To achieve better value
X	X	X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Financial	As identified in the report			
Patient Impact	As identified in the report			
Staff Impact	As identified in the report			
Services	As identified in the report			
Reputational	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
Committees/groups where this item has been presented before				
N/A				
Executive Summary				
<p>The Committee met on 31st October 2019, The meeting was quorate, the Minutes approved and there were no outstanding actions. There were no declarations of interest.</p> <p>The Board of Directors are asked to accept the content of the Report and note the items highlighted below:</p> <p>The following items of significance were discussed</p> <p>Updates with regard to progress with the Charity appeals:</p> <ul style="list-style-type: none"> • Gamma Scanner • Ward 12 Dementia Care Appeal • Newark Breast Cancer Service Appeal • KMH Ward Entrances • Clinic 15 refurbishment <p>The committee were pleased to note the Gamma Scanner appeal had reached £430,000. The committee received the draft business case; the clinical evaluation of all the tender bids will be completed shortly and reported to committee members in the coming weeks, this will enable a final promotion of the appeal to reach the target by early 2020.</p>				

It was reported that the ward 12 Dementia care enhancements will be completed by the end of November; publicity of the project will be communicated at that time.

Sconce Ward at Newark Hospital which has been refurbished with significant contributions from the SFH charity and partners was officially opened on 3rd October 2019, with a donors event the following Saturday 5th October, both were very successful events promoting the charity and the work of Newark Hospital.

Newark Breast Cancer Service appeal is completed and the equipment has been purchased however there has been a significant delay with the software supplier, this is being chased through procurement and the surgery division.

A case of need for the refurbishment of Clinic 15 was approved for charitable funding, the case of need had previously been approved by the Investment Governance Group.

The enhancements to the KMH ward entrances work will be completed by early 2020.

Committee discussed and approved the fund manager's information packs pending some slight amendments.

Evaluation of projects – reviewed,

- Paediatric support worker

The draft fundraising strategy for 2019-2022 was approved

The committee reviewed and approved for submission the Annual report and accounts, which will be submitted to the Corporate Trustee for approval on 7th November 2019.

Committee received and reviewed the external audit report and letter of representation.

The Committee considered and approved the Investment Policy this will be presented to the Corporate Trustee on 7th November 2019.

The constitution for the Daffodil Café was approved, noting the trustee's tenure will be a maximum of nine years.

Contactless payments are now installed at Newark Hospital in the General office and are in the process of being installed in the Community Hub at Kings Mill Hospital, it is envisaged the ability to donate through this method will increase charitable funding income. Other methods of donation are also being considered Paypal, Applepay etc.

The Theatres arrival lounge project was formally approved by committee as recent submissions of costs exceeded £25,000 so required approval by committee as stated in the Scheme of Delegation