

Board of Directors Meeting in Public - Cover Sheet

All reports **MUST** have a cover sheet

Subject:	Healthcare worker (HCW) flu vaccination approach with time line and completed best practice management checklist – for public assurance via trust boards by December 2019.		Date: 11 November 2019	
Prepared By:	Rebecca Loveridge Head of Occupational Health/Lead Nurse			
Approved By:	Clare Teeney Director of People			
Presented By:	Clare Teeney Director of People			
Purpose				
The purpose of this paper is to provide the Trust Board with an update of the HCW flu vaccination approach as this now includes the completed self-assessment best practice check list as required by NHS England and NHS Improvement.			Approval	
			Assurance	X
			Update	
			Consider	
Strategic Objectives				
To provide outstanding care	To promote and support health and wellbeing	To maximise the potential of our workforce	To continuously learn and improve	To achieve better value
	X			
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
		X		
Risks/Issues				
Financial	Improving productivity and workforce utilisation and impact			
Patient Impact	Maintain safe staffing levels and a good patient experience			
Staff Impact	Improve working lives			
Services	Staffing levels impact service and bed availability			
Reputational	SFH recommended as a great place to work			
Committees/groups where this item has been presented before				
None				
Executive Summary				
<p>A letter was received on 17 September 2019 from NHS England and NHS Improvement stating an ambition for 100% uptake in front line healthcare workers. Completion of a best practice management practice self-assessment checklist for HCW vaccination is required, which needs to be included for public assurance in the Trust board papers before the end of December 2019. This has been completed and can be found at appendix 1 of the paper.</p>				
Recommendation				
<p>The Executive Team are asked to take assurance from the paper and the support the approach for the 2019/20 HCW flu vaccination programme</p>				