

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 18th February 2020

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 12th November 2019 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Patient Story – The Bluebell Room Natalie Bradbury - ED Sister and Helen Seacroft - ED ACP	Assurance	Presentation
6.	18:00	Chair's Report John MacDonald – Chair	Assurance	Enclosure 6
7.	18:05	Chief Executive's Report Paul Robinson – Chief Financial Officer & Deputy Chief Executive <ul style="list-style-type: none"> • Single Oversight Framework Integrated Performance Report (SOF) 	Assurance	Enclosure 7
8.	18:15	Lead Governor Report Sue Holmes - Lead Governor	Assurance	Enclosure 8
9.	18:20	Operational Plan 2020/2021 Paul Robinson – Chief Financial Officer	Assurance	Presentation
10.	18:30	External Audit Glen Spencer - PwC	Assurance	Enclosure 10
11.	18:45	Quality Priorities Kate Wright - Associate Chief AHP and Carl Miller - Associate Chief AHP	Assurance	Presentation
12.	19:00	15 Steps Julie Hogg – Chief Nurse	Assurance	Enclosure 12

	Time	Item	Status (Do not use NOTE)	Paper
13.	19:10	Developing the Council of Governors – interim recommendations from 1:1 sessions John MacDonald – Chair	Consider	Enclosure 13
14.	19:20	Report from Board Sub-Committees <ul style="list-style-type: none"> • Audit & Assurance Committee Graham Ward – Non-Executive Director Ian Holden – Governor Observer (Present) Kevin Stewart – Governor Observer (Present) • Quality Committee Tim Reddish – Non-Executive Director Jane Stubbings – Governor Observer (Apologies) Philip Marsh – Governor Observer (Present) Sue Holmes – Governor Observer (Present) • Finance Committee Graham Ward – Non-Executive Director Brian Bacon – Governor Observer (Apologies for December, Present for January) Kevin Stewart – Governor Observer (Present) • People OD and Culture Committee Manjeet Gill – Non-Executive Director Jacqueline Lee – Governor Observer (Present) Roz Norman – Governor Observer (Present) • Charitable Funds Committee Tim Reddish – Non-Executive Director Ann Mackie – Governor Observer (Present) Valerie Bacon – Governor Observer (Present) 	Assurance Assurance Assurance Assurance Assurance	Enclosure 14.1 Enclosure 14.2 Enclosure 14.3 Enclosure 14.4 Enclosure 14.5
15.	19:40	Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> • Membership and Engagement Group Sue Holmes - Lead Governor • Re-appointment of Non-Executive Director Sue Holmes - Lead Governor 	Consider Approve	Enclosure 15.1 Enclosure 15.2
16.	19:50	Outstanding Service – Sterile Services	Assurance	Presentation 16
17.	19:55	Questions from Members of Public John MacDonald – Chair	Consider	Verbal
18.	19:55	Escalations to the Board of Directors John MacDonald – Chair	Agree	Verbal
19.	20:00	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i> <ul style="list-style-type: none"> • Chair Appraisal process 2020 Tim Reddish – Senior Independent Director 	Consider	Verbal

	Time	Item	Status (Do not use NOTE)	Paper
20.		Date & Time of Next Meeting Date: Tuesday 12 th May 2020 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital		