

MEETING OF THE BOARD OF DIRECTORS

AGENDA

Date: Thursday 2nd April 2020
Time: 11:30 – 12.30am
Venue: Virtual meeting

	Time	Item	Status	Paper
1.		Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.		Minutes of the meeting held on 5th March 2020 To be agreed as an accurate record	Agree	Enclosure 4
5.		Matters Arising/Action Log	Update	Enclosure 5
6.		Chair's Report	Assurance	Verbal
7.		Chief Executive's Report <ul style="list-style-type: none"> • Single Oversight Framework Performance • Gender Pay Gap reporting 	Assurance	Enclosure 7
8.		Standard Operating Procedure – Virtual Board of Directors Meetings <ul style="list-style-type: none"> • Revised temporary work plan Report of the Director of Corporate Affairs	Approval	Enclosure 8
9.		Data Security Protection Toolkit Submission Report of the Senior Information Risk Owner (SIRO)	Approval	Enclosure 9
10.		Annual Sign Off of Declarations of Interest Report of the Director of Corporate Affairs	Approval	Enclosure 10
11.		Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People, OD and Culture Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance Assurance	Enclosure 11.1 Verbal Enclosure 11.3 Enclosure 11.4

	Time	Item	Status	Paper
12.		Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
13.		Any Other Business		
14.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 7th May 2020, Virtual Meeting		
15.		Chair Declares the Meeting Closed		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 11.1	<ul style="list-style-type: none"> • Audit and Assurance Committee – previous minutes • Finance Committee – previous minutes • Quality Committee – previous minutes • People, OD and Culture Committee – previous minutes
Enc 11.2	
Enc 11.3	
Enc 11.4	