

Quick Reference Guide

Depart from ED to Home



Clinical staff should ensure that coding is updated throughout the patient's attendance. This information will pull through to the discharge form.



To add additional information for the GP discharge letter input required information on the **GP actions** and/or **meds info for GP** section on the discharge form. This information can be added in the ED clinician clinical noting profile and will pull through to the discharge form.

1

From the **Patient List**, double click on the patient's name.


2

This takes you to their **Patient Detail** page. From here, select **Patient admin** from the subheadings.

3

Select **Depart from ED** on the left side.

4

Ensure you have the correct form.
use the  drop-down arrow to select the **Depart – Home**.

5

Fill in the form and select **Depart** from the bottom of the form.