



# Registering for your Account

*External Permit Holder*

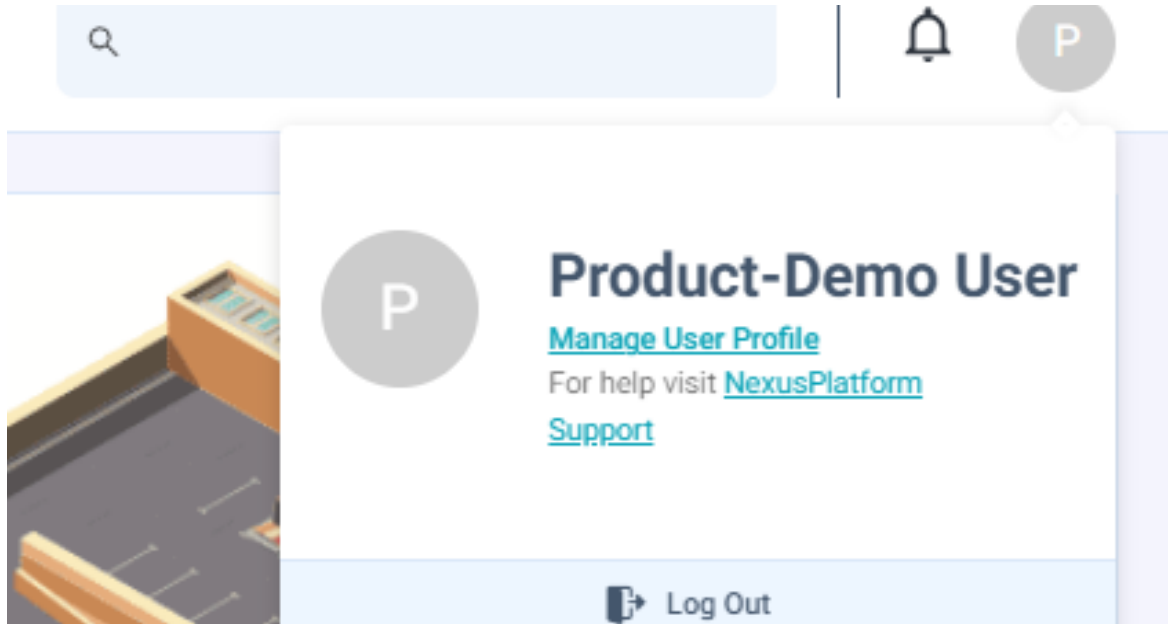


Registering for your account

**NexusPlatform weblink:** <https://nexusplatform.co.uk/>

**NexusPlatform Support:**

You can contact our support team directly through the NexusPlatform support portal, see below where you can locate this.



If you are unable to access your account, you can raise a support ticket via the email address [help@groupnexus.co.uk](mailto:help@groupnexus.co.uk)

**Have a new feature idea or an improvement for NexusPlatform?:**



You can raise your ideas through our support team who are regularly monitoring all communications received.

**Other queries:**

For other queries, you should contact your GroupNexus Account Manager in the first instance



- 1. Please go to <https://nexusplatform.co.uk/>
- 2. Select [Register](#) if you do not already have an account



### Login to NexusPlatform

Email Address


Password

[Forgot Password?](#)

Don't have an account? [Register](#)

Log in

Login with Work or School Account

 Sign in with Microsoft

Need help? Submit a support request at [NexusPlatform Support](#)

### Login to NexusPlatform

Email Address


Password

[Forgot Password?](#)

Don't have an account? [Register](#)

Log in

Login with Work or School Account

 Sign in with Microsoft

Need help? Submit a support request at [NexusPlatform Support](#)



# Creating your account

- 1.Fill in all of your details
- 2.Click on 'I agree to Terms and Conditions'
- 3.Review the Terms & Conditions and tick the box to agree to them
- 4.Click

Continue

## Register with NexusPlatform

First Name\*

Type..

Last Name\*

Type..

Email Address\*

Type..

Mobile Phone Number\*

+44 |

Password\*

Type..

Confirm Password\*


Type..

☐ I agree to Terms and Conditions

Cancel

Continue

Login with Work or School Account

 Sign in with Microsoft

Need help? Submit a support request at [NexusPlatform Support](#)

### Terms and Conditions

information, please do so via the contact details. If you are not satisfied with our response, then you can contact the Information Commissioner's Office (ICO) at [www.ico.org](http://www.ico.org) which is the statutory body overseeing data protection law in the UK.

#### How to contact us

If you would like more information about how we process your data or if you wish to assert any of your rights set out above, please contact our data protection officer/ privacy team by:

- Email: [dpo@groupnexus.co.uk](mailto:dpo@groupnexus.co.uk)

OR

- Write to us at:

Data Protection Officer  
GroupNexus  
Jack Straws Castle  
12 North End Way  
London, NW3 7ES

This Policy was last updated on 1st Sep 2021

I Agree

**Note:** You need to scroll to the bottom of the 'Terms and Conditions' to be able to agree to them



- 1.Once submitted, a verification link will be sent to the email address you used to register
- 2.Please use the link in the email to verify your email address

### Welcome, Rob Smith

A verification link has been sent to your email address.

You may need to login again if you are trying to verify your details from another device.

If you have not received the link please click [here](#).

**Note:**  
Please check your spam/junk folder if the email does not appear in your inbox

example email

Hello John Smith,

Follow this link to verify your email address.


<https://gn.stg.nexusplatform.co.uk/?mode=verifyEmail&oobCode=Fb8ix7Aw1-Z2G5816HnGBIDuc3gKLn5ldLloMM2hJj0AAAGJwT8FSA&apiKey=AlzaSyCfvC-Scof4AgPTaBdpnihpujuLWZ1Kejo&lang=en>

If you didn't ask to verify this address, you can ignore this email.

Thanks,

Your NexusPlatform team

- 1.If verification of your email was successful, you will see this message.
- 2.Please click Continue



### Email address successfully verified.



- 1.Next, you need to verify your mobile number
- 2.A One-Time-Passcode (OTP) will be sent via SMS to your registered mobile phone number

*Note: If this is not received, you can select 'Resend OTP' after 2 minutes has elapsed.*

Hello Rob Smith

Please do not leave or refresh this page.

Please enter the OTP received on your phone number 7xxxxxx348


If you have not received an OTP please click 'Resend OTP'

Submit

Resend OTP in: 00:47

[Want to try a different phone number?](#)



- 1.You will be asked to **create a unique and memorable 6-digit** 'Access Code'
- 2.The 'Access Code' can be used to grant access to your account in the event you lose access to your mobile number or you do not have phone reception
- 3.Once entered, please press 

# Access Code

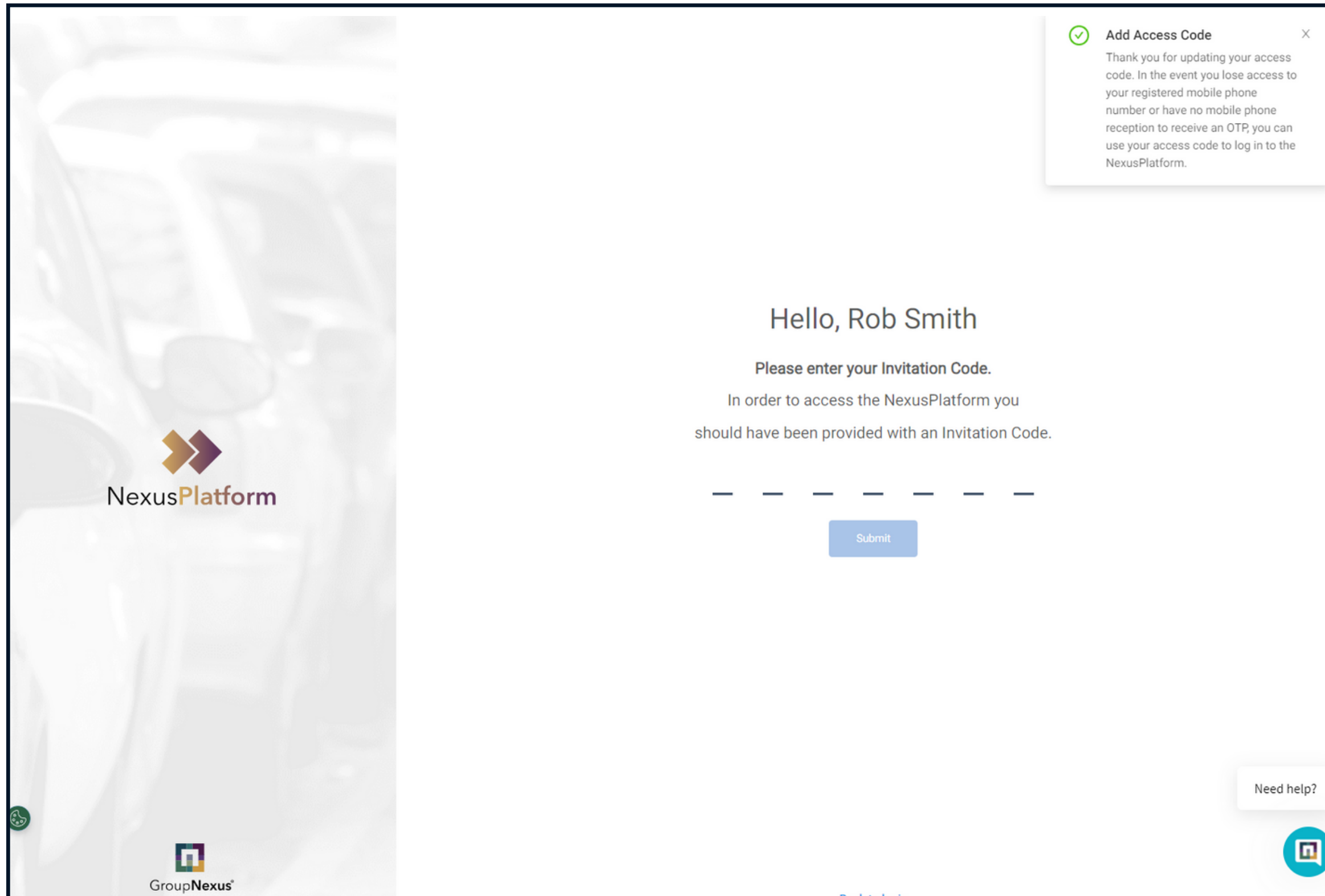
In the event you lose access to the telephone number associated with your account; or you have no mobile phone reception, we will ask you to enter digits from your access code to authenticate your login to the NexusPlatform.


Please enter a 6 digit access code

— — — — —

Continue

1. You will be asked to input the invite code that should be provided to you by your car park admin or contact.
2. Submitting this code will take you straight through to the permit application form.



  
NexusPlatform


Hello, Rob Smith

Please enter your Invitation Code.

In order to access the NexusPlatform you should have been provided with an Invitation Code.


— — — — —

Submit

 **Add Access Code** ×

Thank you for updating your access code. In the event you lose access to your registered mobile phone number or have no mobile phone reception to receive an OTP, you can use your access code to log in to the NexusPlatform.

[Need help?](#)

  
GroupNexus®

[Back to login](#)