

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 5th October 2023
Time: 09:00 – 12:30
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 7th September 2023 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Action Tracker	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Objective 1 – Provide outstanding care in the best place at the right time <ul style="list-style-type: none"> • Maternity Update Report of the Director of Midwifery <ul style="list-style-type: none"> ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model • Learning from Deaths Report of the Medical Director 	Assurance	Enclosure 8.1
			Assurance	Enclosure 8.2
9.	10:00	Strategic Objective 2 - Improve health and wellbeing within our communities <ul style="list-style-type: none"> • Flu Vaccination Plan Report of the Director of People 	Assurance	Enclosure 9.1

	Time	Item	Status	Paper
10.	10:10	<p>Strategic Objective 3 – Empower and support our people to be the best they can be</p> <ul style="list-style-type: none"> • Workforce Race Equality Standard Report (WRES) Report of the Director of People • Workforce Disability Equality Standard Report (WDES) Report of the Director of People 	Assurance	Enclosure 10.1
			Assurance	Enclosure 10.2
11.	10:20	<p>Strategic Objective 4 – To continuously learn and improve</p> <ul style="list-style-type: none"> • Research Strategy – update Report of the Head of Research and Innovation 	Assurance	Enclosure 11.1
12.	10:35	<p>Staff Story – Menopause in the workplace – Learning from and supporting our colleagues Jacqueline Read, Associate Director of People (Operations) and Amy Gouldstone, Health and Wellbeing Lead</p>	Assurance	Presentation
BREAK (10 mins)				
Operational				
13.	11:05	<p>Winter Plan Report of the Chief Operating Officer</p>	Approval	Enclosure 13
14.	11:20	<p>Outpatient Transformation Update Report of the Chief Operating Officer</p>	Assurance	Enclosure 14
Governance				
15.	11:35	<p>Governance Review following the trial of Lucy Letby</p> <ul style="list-style-type: none"> • Report of the Chief Executive • Report of the Freedom to Speak Up (FTSU) Guardian 	Assurance	Enclosure 15.1
16.	11:50	<p>Updated Fit and Proper Person Test Report of the Director of Corporate Affairs</p>	Assurance	Enclosure 16
17.	12:00	<p>Assurance from Sub Committees</p> <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People and Culture Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 17.1
			Assurance	Enclosure 17.2
			Assurance	Enclosure 17.3
			Assurance	Enclosure 17.4

	Time	Item	Status	Paper
18.	12:20	Outstanding Service – A volunteer's journey through Sherwood Forest Hospitals	Assurance	Presentation
19.	12:25	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
20.	12:30	Any Other Business		
21.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 2nd November 2023, Boardroom, King's Mill Hospital		
22.		Chair Declares the Meeting Closed		
23.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>"That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 05	<ul style="list-style-type: none"> • Financial Impact of Long Term Length of Stay / Medically Safe for Discharge Patients – report as presented to Finance Committee
Enc 08.2	<ul style="list-style-type: none"> • Hospital Standardised Mortality Ratio (HSMR) Update – as presented to Quality Committee
Enc 17.1	<ul style="list-style-type: none"> • Audit and Assurance Committee - previous minutes
Enc 17.2	<ul style="list-style-type: none"> • Finance Committee - previous minutes
Enc 17.3	<ul style="list-style-type: none"> • Quality Committee - previous minutes
Enc 17.4	<ul style="list-style-type: none"> • People, Culture and Improvement Committee - previous minutes
Enc 20	<ul style="list-style-type: none"> • Improvement Advisory Group Quadrant report