

Quick Reference Guide



Depart from ED to an Inpatient Ward.



Please ensure the patient has been declared Clinically Ready to Proceed (CRtP) and the bed request is confirmed as ready.

ED - Patients need to be discharged from Nervecentre as soon as they are transferred to an inpatient area.

1

From the **Patient List**, double click on the patient's name.


2

This takes you to their **Patient Detail** page. From here, select **Patient admin** from the subheadings.

3

Select **Depart from ED** on the left side.

4

Ensure you have the correct form.
Use the  drop-down arrow to select the **Depart – Into the Hospital** form.

5

Fill in the form and select **Depart** from the bottom of the form.