

Quick Reference Guide



Adding Task on mobile device

1 Select Patient from patient list.

2 Scroll down to the Task heading. Select **Open**.

3 Select the '+' top right corner of device.

4 Select **Ed tasks**.

5 Select task required and complete **Additional Information** as required.

6 Select **Create Tasks**.

7 Select the < to go back to the open tasks list. Select < again to go back to patient's clinical screen.