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King's Mill Hospital
Mansfield Road
Sutton in Ashfield
Nottinghamshire
NG17 4JL

16th December 2024

Tel: 01623 622515
Join today: www.sfh-tr.nhs.uk

[REDACTED]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference: Staff and Hybrid Workers

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our apologies for the delay.

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FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details
1. Staff Count: Could you please provide the current total number of staff employed by the trust? (please could this be broken down by each year from 2019 to 2024)	Headcount 2019 – 4837 2020 – 5074 2021 – 5308 2022 – 5607 2023 – 5810 2024 – 6191			
2. Remote/Hybrid Workers: How many staff members are currently designated as remote or hybrid workers? (please could this be broken down by each year from 2019 to 2024)	We did not record this information pre 2021. Please see headcount below for each year. 2021 – 321 2022 – 291 2023 – 270 2024 – 272			
3. How many days per week are hybrid employees allowed to work from home?	This would be managers discretion in line with the Agile Working Policy. https://www.sfh-tr.nhs.uk/media/16025/hr-0049-agile-working-policy-v1-apr-23.pdf			
4. Remote Working Policy: I would appreciate it if you could		Yes	Section 21	Under Section 21 of the Act, the Trust is not required to provide information in response to a request if it is

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share a copy of the remote working policy implemented within the organisation.				already reasonably accessible to you. The information you requested is available https://www.sfh-tr.nhs.uk/about-us/policies-and-procedures/non-clinical-policies-procedures/information-governance/
5. How long has this been the policy and has it changed since the pandemic?				
6. Monitoring Work Hours: How do you ensure that remote or hybrid workers fulfil their full contractual hours?	This information is available in the Agile Working Policy please see Q3.			
7. Laptop Purchases in 2024: In the year 2024 so far, how many new laptops have been procured specifically for remote or hybrid working?	579 laptops have been purchased for the Trust so far in 2024. We do not hold information about their use for Hybrid/Remote working.			
8. Cost of Laptop Purchases: What has been the total cost associated with the procurement of these laptops in 2024 so far?	The total cost of these laptops is £527,544.94 including VAT.			

I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.