

## MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 6<sup>th</sup> February 2025  
**Time:** 09:00 – 12:30  
**Venue:** Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 5<sup>th</sup> December 2024</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Action Tracker</b>	Update	Enclosure 5
6.	09:10	<b>Acting Chair's Report</b>	Assurance	Enclosure 6
7.	09:20	<b>Acting Chief Executive's Report</b>	Assurance	Enclosure 7
8.	09:30	<b>Staff Story, Wellbeing - Staff Mental Health</b> Adam Grundy, Head of Occupational Health	Assurance	Presentation
<b>Strategy and Culture</b>				
9.	10:00	<b>Strategic Objective 1 – Provide outstanding care in the best place at the right time.</b>  <ul style="list-style-type: none"> <li><b>Maternity Update</b> Report of the Director of Midwifery <ul style="list-style-type: none"> <li><b>Safety Champions update</b></li> <li><b>Maternity Incidents and Investigations Overview / Maternity Perinatal Quality Surveillance Model</b></li> </ul> </li> </ul>	Assurance	Enclosure 9.1
<b>Operational / Strategy</b>				
10.	10:30	<b>Q3 Review and Integrated Performance Report (IPR)</b> Report of the Executive Team	Consider	Enclosure 10
BREAK (10 mins)				

	Time	Item	Status	Paper
	<b>Governance</b>			
11.	11:20	<b>Board Assurance Framework</b> Report of the Chief Executive	Approve	Enclosure 11
12.	11:30	<b>Well Led Review – Summary Report and Action Plan</b> Report of the Director of Corporate Affairs	Assurance	Enclosure 12
13.	11:40	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>Finance Committee Report of the Committee Chair (28<sup>th</sup> January 2025)</li> <li>Audit and Assurance Committee Report of the Committee Chair (16<sup>th</sup> January 2025)</li> <li>Quality Committee Report of the Committee Chair (27<sup>th</sup> January 2025)</li> <li>People Committee Report of the Committee Chair (28<sup>th</sup> January 2025)</li> <li>Charitable Funds Committee Report of the Committee Chair (21<sup>st</sup> January 2025)</li> <li>Partnerships and Communities Committee Report of the Committee Chair (21<sup>st</sup> January 2025)</li> </ul>	Assurance  Assurance  Assurance  Assurance  Assurance	Enclosure 13.1  Enclosure 13.2  Enclosure 13.3  Enclosure 13.4  Enclosure 13.5  Enclosure 13.6
14.	12:15	<b>Outstanding Service – Community Diagnostic Centre, Site Heritage</b> James Thomas, Acting Deputy Medical Director	Assurance	Presentation
15.	12:25	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
16.	12:25	<b>Any Other Business</b>		
17.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>6<sup>th</sup> March 2025, Boardroom, King's Mill Hospital</b>		
18.		<b>Chair Declares the Meeting Closed</b>		
19.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

	Time	Item	Status	Paper
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 05	• Cost of IT in 5 Years Report
Enc 09.1	• Nursing Safe Staffing Paper
Enc 09.1	• Perinatal Safe Staffing Paper
Enc 11	• Significant Risks Report
Enc 13.1	• Finance Committee – previous minutes
Enc 13.2	• Audit and Assurance Committee – previous minutes
Enc 13.3	• Quality Committee – previous minutes
Enc 13.4	• People Committee – previous minutes
Enc 13.5	• Charitable Funds Committee – previous minutes
Enc 13.6	• Partnerships and Communities Committee – previous minutes