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King's Mill Hospital
Mansfield Road
Sutton in Ashfield
Nottinghamshire
NG17 4JL

24th July 2025

Tel: 01623 622515
Join today: www.sfh-tr.nhs.uk

[REDACTED]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference:
Procurement of IT recycling and hard drive destruction services

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our sincere apologies for the delay.

Home, Community, Hospital.

FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details
1. Should you use one - please can you inform me of the procurement/supplier network framework that you would tender on to source the service provider when IT recycling and hard drive destruction services are required at SFHFT	Crown Commercial Services RM6100 Technology Services 3			
2. Should you not be required to put out to tender via any procurement/supplier network/framework for these services, please can you advise how prospective service providers/suppliers can make a proposal of service for the decision maker(s) consideration?	n/a (as per Q1)			
3. please provide the name and email address for the person(s) that manage this service and also the name and email address for the person(s) responsible for		Yes	Section 40(2) staff personal information	Names, job titles and email addresses (other than staff of seniority who are named on our Organogram https://www.sfh-

making the final decision as to who SFHFT decide to use for to use for ITAD and HDD services?				<p>tr.nhs.uk/media/vhijomeo/organisational-organogram-v18-30062025.pdf) constitute personal data.</p> <p>Section 40(2) provides that personal data is exempt information if one of the conditions set out in section 40(3) is satisfied. In our view, disclosure of this information would breach the data protection principles contained in the General Data Protection Regulations and Data Protection Act 2018.</p> <p>In reaching this decision, we have particularly considered:</p> <ul style="list-style-type: none"> The reasonable expectations of the employees given their positions; Sherwood Forest Hospitals NHS Foundation Trust
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				<p>considered that none of the individuals would have a reasonable expectation that their personal data would be disclosed;</p> <ul style="list-style-type: none"> • The consequences of disclosure; and • any legitimate public interest in disclosure. <p>Section 40(2) is an absolute exemption and therefore not subject to the public interest test.</p>
4. Please can you inform me as to when any ongoing IT Recycling/Hard Drive Destruction service/supplier contract/framework agreement ends?	Current contract commenced July 2023, this is a 36 months contract with an option to extend for a further 24 months. Re procurement will be at the latest August 2028.			
5. Please can you inform me of any set, scheduled or sporadic dates that Sherwood Forest	These are requested once our quantities reach a certain			

Hospitals NHS Foundation Trust are next due to require IT recycling and hard drive destruction services.	level. On average, one visit per month to KMH.			
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I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.