

Quick Reference Guide

Noting Call Response for Patients Leaving After Triage



1

Go to the UEC Dashboard
Ensure the correct ward is selected from the top-right and the **Profile** is set to UEC Dashboard.

Profile:

3

Locate the patient from the list. Double-click on the corresponding **Call** column cell.

2

To reset the column to begin with the first call, please select **Clear** from the bottom of the pop-up window.

The history on the right-side documents previous notes recorded during the initial stages of the patient's emergency department visit.

4

Double click again on the Call column.
select **1st Call – no response**.
Select **Save** from the bottom of the screen.

5

Follow the hospital protocol for the time interval to make the second and third calls.

If there is no response again, follow steps 2 & 3.
History of previous calls could show on the right-hand side.