

Quick Reference Guide

Adding comments to tasks on a mobile device



If a task has been assigned to you, you are able to abort the task. This will then change the task back to unassigned and be red in colour on the UEC dashboard.

1

Select Patient from patient list.

2

Locate the **TASK** section

3

Hover your mouse over the desired task.

Select on the drop-down arrow.

4

Select **Abort**.

5

Task then states Aborted.

6

Comment added then visible on the task.