

# MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 14<sup>th</sup> November 2023

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	<b>Apologies for Absence</b> <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	<b>Minutes of the meeting held on 31<sup>st</sup> July 2023</b> <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	<b>Matters Arising/Action Log</b>	Approve	Enclosure 4
5.	17:35	<b>Staff Story – Empowering our people to be the best they can be</b> Debbie Kearsley, Deputy Director of People, Jacqueline Read, HR Business Partner, and Roz Norman, Staff Side Chair	Assurance	Presentation
6.	17:55	<b>Chair's Report</b> Claire Ward – Chair	Assurance	Enclosure 6
7.	18:00	<b>Chief Executive's Report</b> Paul Robinson – Chief Executive	Assurance	Enclosure 7
8.	18:15	<b>Lead Governor Report</b> Liz Barrett – Lead Governor	Assurance	Enclosure 8
9.	18:20	<b>15 Steps Feedback</b> Sally Whittlestone, Associate Director of Nursing, Patient Experience and Complaints	Assurance	Enclosure 9
10.	18:30	<b>Update on the development of the Trust's 2024-2029 Strategy</b> David Ainsworth – Director of Strategy and Partnerships	Assurance	Enclosure 10
11.	19:00	<b>Improvement Faculty Update</b> David Ainsworth – Director of Strategy and Partnerships	Assurance	Enclosure 11
12.	19:10	<b>Estates Update</b> Ben Widdowson, Associate Director of Estates and Facilities	Assurance	Enclosure 12
13.	19:20	<b>Winter Plan</b> Paul Robinson – Chief Executive	Assurance	Enclosure 13

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14.	19:30	<b>Reports from Board Sub-Committees</b> <ul style="list-style-type: none"> <li>• <b>Audit &amp; Assurance Committee</b> Manjeet Gill – Non-Executive Director Ian Holden – Governor Observer</li> <li>• <b>Quality Committee</b> Aly Rashid – Non-Executive Director Justin Wyatt – Governor Observer Ruth Scott – Governor Observer</li> <li>• <b>Finance Committee</b> Graham Ward – Non-Executive Director John Wood – Governor Observer</li> <li>• <b>People and Culture Committee</b> Steve Banks – Non-Executive Director Sue Holmes – Governor Observer</li> <li>• <b>Charitable Funds Committee</b> Andrew Rose-Britton – Non-Executive Director Liz Barrett – Governor Observer</li> </ul>	Assurance  Assurance  Assurance  Assurance  Assurance	Enclosure 14.1  Enclosure 14.2  Enclosure 14.3  Enclosure 14.4  Enclosure 14.5
15.	19:45	<b>Council of Governors Matters/Statutory Duties</b> <ul style="list-style-type: none"> <li>• <b>Membership and Engagement Group</b> Liz Barrett – Lead Governor</li> <li>• <b>Report of the Remuneration Committee</b> Liz Barrett – Lead Governor / Sally Brook Shanahan, Director of Corporate Affairs</li> </ul>	Assurance  Approve	Enclosure 15.1  Enclosure 15.2
16.	19:50	<b>Outstanding Service – A volunteer's journey through Sherwood Forest Hospitals</b>	Assurance	Video Presentation
17.	19:55	<b>Questions from Members of Public</b> Claire Ward - Chair	Consider	Verbal
18.	19:55	<b>Escalations to the Board of Directors</b> Claire Ward - Chair	Agree	Verbal
19.	19:55	<b>Any Other Business</b> <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		
20.		<b>Date &amp; Time of Next Meeting</b> <b>Date:</b> Tuesday 13 <sup>th</sup> February 2024 <b>Time:</b> 5:30pm – 8:00pm <b>Venue:</b> Lecture Theatre 2, King's Mill Hospital		