

# Quick Reference Guide



## Admit a patient to ED

1

After completing the **Search / Register** for a patient (see Search / Register a Patient QRG), it will take you to their patient information page for confirmation.

2

Select **Patient admin** from the subheadings.


3

Select **Admit** on the left side of the screen.  
Select **Arrived at Ed** from the options.

4

**Attend ED** form will open.

5

Fill in the fields.  
Mandatory fields are indication by a red dot 

6

Once the form is completed, select **Arrive Patient** from the bottom of the form to admit patient from ED.