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20 Dec, 2024

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[REDACTED]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference: Contracts and Renewal

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our apologies for the delay.

Home, Community, Hospital.

FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details
1. What type of agency arrangement / agreement do you currently have in place for the provision of AHP's, Doctor's and Nursing i.e. Preferred Supplier List / Master Vend:	<p>AHP - Requests for Rates and CV's are issued to a list of 25 suppliers that responded to a request for EOI via RM6281 (only DE assignments via StaffDirect are considered)</p> <p>Doctors - Requests for Rates and CV's issued to a primary list of 30 x RM6281 suppliers that have supplied the Trust previously. A secondary list of suppliers that responded to a request for EOI via RM6281 are approached if the primary suppliers fail to source a suitable candidate (only DE assignments via StaffDirect are considered).</p> <p>Nursing - The Trust operates a PSL for agency nursing staff with the Trust setting the rates that are paid. Supplier performance is monitored and a Suppliers failure to provide adequate volume (at the pre-agreed rates) would result in that suppliers removal from the PSL. Only when a Supplier is removed from the PSL would the Trust seek to add additional Suppliers to the PSL with potential new Suppliers being asked to advise:</p> <p>The number of Registered Nurses currently active on their books (having worked for them within the last 6 weeks) that live within 25 miles of the Trust address.</p> <p>Details of organisations within 50 miles of the Trust address into which the potential Supplier is currently supplying Registered Nurses</p> <p>Contact details of the individuals at the organisations named by them in their response to the above that are able to validate supply into those</p>			

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Home, Community, Hospital.

	<p>organisations</p> <p>The number of cap compliant Band 5 RN hours that they fulfilled for those organisations in the previous month, with the total number of hours split to show:</p> <ul style="list-style-type: none"> o Band 5 RN Day hours filled at or below £24.06/hour o Band 5 RN Night and/or Saturday hours filled at or below £31.29/hour o Band 5 RN Sunday and/or Bank Holiday hours filled at or below £38.51/hour <p>Potential Suppliers are also asked to provide:</p> <p>Confirmation that, should the Trust seek to engage any Registered Nurses via that Supplier, they will calculate shift costs in accordance with predefined Shift Cost Calculations (communicated to them at the time of the invitation).</p> <p>Confirmation that, should the Trust seek to engage any Registered Nurses via that Supplier, they will abide by the instruction contained in the SDS (issued to them at the time of the invitation) insofar as:</p> <ul style="list-style-type: none"> a) Where an introduced worker will be engaging via a qualifying intermediary (e.g. a Limited Company in which they have a shareholding): The Supplier will make them aware that the Trust has determined the engagement to be inside-scope of IR35 (and employed for tax purposes). The Supplier will provide them with a copy of the Trust issued Status Determination Statement. The Supplier will satisfy themselves that PAYE will be correctly operated on payments made to the temporary worker, regardless of whether such 			
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	<p>is to be paid by the Supplier or a third party.</p> <p>b) Where that introduced worker will be operating in the capacity of a Sole Trader: The Supplier will make the necessary arrangements to ensure the correct deduction of employment taxes and national insurance contributions from payments made to those workers along with the associated RTI submissions to HMRC.</p>			
2. Who is the arrangement / agreement in place with:	See Q1 - all suppliers are engaged via the NHS Workforce Alliance National Framework for the Provision of Clinical and Healthcare Staffing RM6281			
3. For each of the above staffing categories, when is the arrangement / agreement up for renewal and how do you intend to come to market:	See Q1 & Q2			

I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.